

# PROSPECTUS

(Academic Year 2014-15)



**ADMISSION NOTICE FOR PARA MEDICAL DEGREE & DIPLOMA COURSES**  
**Academic Session 2014-15**





**INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES, SHEIKHPURA,  
PATNA-14.**

An Autonomous Institute of Government of Bihar & Statutory University Created by an Act of State Legislature  
and recognized by UGC.

**Sheikhpura, Patna -14.**

**Phone 2297631, 2297099, 2297225 Fax No. 0612-2297225**

**Academic Section**

**ADMISSION NOTICE FOR PARA MEDICAL DEGREE & DIPLOMA COURSES**

Applications are invited from eligible candidates for the Admission in Academic Session July 2014 for the following B. Sc and Para Medical Courses being run in the Institute.

Sl. No.	Name of the Course	Duration of Course	No. of Seats*	Eligibility
<b><u>Degree Courses:-</u></b>				For admission to B.Sc. and paramedical courses candidate should have passed the 12th class under the 10+2 scheme/Senior School Certificate Examination or Intermediate Science or an equivalent examination from a recognised University/ Board of any Indian State with English, Physics, Chemistry and Biology. All candidates should have obtained minimum 45% in case of General candidate and 40% in case of reserved categories in their 10+2 examinations.
1.	B. Sc. (Hons.) Medical X-ray Technology (BMXRT )	03 Years	10	
2.	B.Sc. Nursing**	04 Years	40	
3.	B. Sc. Ophthalmic Techniques	03 years	10	
<b><u>Diploma Courses:-</u></b>				
1.	General Nursing & Midwifery (GNM)**	3½ years	20	
2.	Diploma in Medical Laboratory Technology (DMLT)	02 years	12	
3.	Diploma in Medical Record Technology (DMRT)	02 years	04	
4.	Diploma in Urological Technology (DUT)	02 years	02	
5.	Diploma in Neuro Technology (DNT)	02 years	04	
6.	Diploma in O.T. Assistant Technology (DOT)	02 years	10	
7.	Diploma in Cardiac Technology (DCT)	02 years	06	
8.	Diploma in Dialysis Technology (DDT)	02 years	04	
9.	Diploma in Anaesthesia Technology (DAT)	02 years	10	
10.	Diploma in Endoscopy Technology (DET)	02 years	02	
11.	Diploma in Medical Radiotherapy Technology (DMRT)	02 years	10	

\* Reservation as per Govt. of Bihar rule.

\*\* Only for female candidates.

- (a) Last date for receipt of completed Application Form is 01/06/2014 by Speed post/Courier/Registered post.
- (b) Prospectus and application form can be downloaded from Institute website. Cost of application form & Prospectus is Rs. 1000/- (Rs. 500/- for SC/ST candidate)
- (c) The candidate may have choice of course during counselling itself.
- (d) Number of Seats may increase or decrease.
- (e) Candidates are advised to go through the whole prospectus and fill up the form and submit the required documents/certificates accordingly. Incomplete application or application without required certificates/documents shall be summarily rejected.
- (f) For details please visit Institute website [www.igims.org](http://www.igims.org).

**Sd/-  
Controller of Examination  
IGIMS, Patna.**

# **IMPORTANT INFORMATION**

## **Instruction to the Applicant**

- Degree & Diploma Courses : Last date for receipt of application 14/07/2014.
- **Examination Schedule**
  - Issue of Admit Card : Issue of Admit Card immediately after receiving the Application Form up to **28/07/2014**.  
The list of candidates will be displayed on Institute Notice Board/Institute website on **29/07/2014**.
  - Issue of duplicate admit card : **8<sup>th</sup> & 9<sup>th</sup>** August 2014 between 11:00 A.M. to 1:00 P.M. in Dean Office, IGIMS, Patna.

### **Entrance Examination:-**

- B. Sc. Courses : **10/08/2014** at 10:00 A.M.
- Para Medical Courses : **10/08/2014** at 1:30 P.M.
- \* **Venue** : IGIMS, Sheikhpura, Patna -14.
- Declaration of Provisional Result : **16/08/2014**
- Date of Counseling & Admission : **22<sup>nd</sup> & 23<sup>rd</sup>** August 2014
- \* Candidates have to download the application Form from Institute website .*www.igims.org*. He/She shall have to attach a Demand Draft of Rs. 1000/- (Rs. 500/- for SC/ST) in favour of Director IGIMS, Patna payable at Patna as cost of Application.
- \* Application received after last date and incomplete application/application without requisite fee will not be considered.

**NOTE:-**The candidate is advised to read the Prospectus carefully before filling up the Application Form and ensure that no column is left blank. In the event of rejection of the application form, no correspondence/request for re-consideration, will be entertained, Please retain the Prospectus till the completion of Admission Process.

**INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES, SHEIKHPURA,**  
**PATNA-14.**



**ADMISSION NOTICE FOR PARA MEDICAL DEGREE & DIPLOMA COURSES**  
**Combined Entrance Examination**

An Autonomous Institute of Government of Bihar & Statutory University Created by an Act of State Legislature and recognised by UGC.

**PROSPECTUS & APPLICATION FORM**  
**FOR ADMISSION TO NURSING & PARAMEDICAL COURSES (Degree & Diploma) (2013)**

**Degree Courses:-**

- B Sc. (Hons.) Medical X-ray Technology (Radiography) (BMXRT) -3 years (2014-17)
- B. Sc. Nursing (B Sc. N) -4 Years (2014-18)
- B. Sc. Ophthalmic Techniques (BOT) - 3 years (2014-17)

**Diploma Courses:-**

- General Nursing & Midwifery (GNM) - 3½ Years (2014-17)
- Diploma in Medical laboratory Technology (DMLT) - 2 years (2014-16)
- Diploma in Medical Record Technology (DMRT) - 2 Years (2014-16)
- Diploma in Urological Technology (DUT) - 2 years (2014-16)
- Diploma in Neuro Technology (DNT) - 2 Years (2014-16)
- Diploma in O.T. Assistant Technology (DOT) - 2 Years (2014-16)
- Diploma in Cardiac Technology (DCT) - 2 Years (2014-16)
- Diploma in Dialysis Technology (DDT) - 2 years (2014-16)
- Diploma in Anaesthesia Technology (DAT) - 2 Years (2014-16)
- Diploma in Endoscopy Technology (DET) - 2 Years (2014-16)
- Diploma in Medical Radiotherapy Technician (DMRT) - 2 Years (2014-16)

Receipt of Application - **14/07/2014**

Date of Entrance Exam - **B. Sc. Courses: 10/08/2014 at 10:00 A.M.**

**Paramedical Courses: 10/08/2014 at 1:30 P.M.**

Date of Admission **After Publication of result (to be put at notice board & Institute Website)**

## INDEX

<b>Sl. No.</b>		<b>Page No:-</b>
1.	Introduction	06
2.	Courses and Number of Seats	07
3.	Reservation	08
4.	Eligibility for Admission	08
5.	Method of Selection	09
6.	How to apply	10
7.	General Instruction	11
8.	Rules and Regulation	12
9.	Fee Structure	13
10.	Legal Jurisdiction	14
11.	General Information	14
12.	Common mistake leading to Rejection of Application	14
13.	List of certificates to be produced at the time of counseling	15

## **1. INTRODUCTION:**

Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna – 800 014 is an Autonomous Super specialty Institute of the State of Bihar – established by the act of State legislature vide IGIMS Act. 1984. Various facilities are available at this Institute to cater to the needs of patients belonging to the State of Bihar and neighboring states. It is situated at Sheikhpura on Bailey Road, Patna, having sprawling 130 acres campus in the heart of city. Patna Junction Railway Station, Bus Stand & Air Port is located within 6 kilometers of the Institute.

Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna is a tertiary care super specialty hospital, providing clinical services, training, research and various educational programme of highest standard. PG/Post doctoral Courses like M. Ch./D.M. & M.D. Subsequent to the amendment of IGIMS Act in 2007, IGIMS Medical college has been started with annual intake of 100 students since 2011.

At present the Institute provides clinical services in various disciplines including Nephrology, Urology, Gastroenterology, G.I. Surgery, Neurology, Neurosurgery, Cardiology, Internal Medicine, Pulmonology, Reproductive Biology, General Surgery, Pediatrics Surgery, and Community Medicine. Regional Institute of Ophthalmology and Regional Cancer Centre (Cancer Treatment and Research Center) are providing specialized services in respective fields. Clinical services are backed by investigative services including conventional Radiology, Ultrasound, Whole Body Spiral CT Scan, Biochemistry, Histopathology, General Pathology, Microbiology, Video-Endoscopy, Urodynamics, EEG/EMG Lab. etc. Institute provides emergency services to acutely ill Patients.

### **AIMS & OBJECTS OF THE INSTITUTE**

Relevant provisions of the IGIMS Act 1984 pertaining to the objects of the Institute is reproduced below:

“The objects of the Institute shall be:-

- (2) To develop on apex centre for delivery of health and medical care of highest standard;
- (3) To train specialists of high order in different branches of medical services;
- (4) To improve the health services, in the State through appropriate linkages and referral system with Medical Colleges and District and Sub divisional hospitals;
- (5) To develop the continued education programme and award degrees, diplomas and certificates and postgraduate degrees;
- (6) To develop clinical research centre for conducting investigation on the problems of human health and diseases peculiar to and prevalent in this part of the country;
- (7) To develop Community Health Research Center to study and find out solutions to the problems of health of the community with particular emphasis on reproductive biology and population control; and
- (8) To develop research and training in basic sciences relevant to the problems and needs of the community.”

## **INSTITUTE OF EXCELLENCE:**

Relevant provisions (Clause 6) of the IGIMS Act 1984 declaring the Indira Gandhi Institute of Medical Sciences as an Institute of Excellence is reproduced below:

“Declaration of Institute as an Institute of Excellence- It is hereby declared that the Indira Gandhi Institute of Medical Sciences shall be an Institute of Excellence.”

## **LOCATION AND JURISDICTION OF THE INSTITUTE:**

Clause 4 (iii) of the IGIMS Act 1984 pertaining to location and jurisdiction of the Institute is reproduced below:

“The Institute shall be located in Patna, its jurisdiction shall extend to the whole of State of Bihar.”

## **2. COURSES AND NUMBER OF SEAT:**

The Institute will conduct combined Entrance Examination for Admission to Nursing and Paramedical Courses being offered at the Institute. Duration of the course and total number of seats available are appended below:

<b>Sl. No.</b>	<b>Name of the Course</b>	<b>Duration of Course</b>	<b>*No. of Seats</b>
01	<b><u>Degree Courses:-</u></b> B. Sc. (Hons.) Medical X-ray Technology (Radiography)	3 years	10
02	B.Sc. Nursing	4 Years	40
03.	B. Sc. Ophthalmic Techniques	3 years	10
04	<b><u>Diploma Courses:-</u></b> General Nursing & Midwifery (GNM) (for female candidates only)	3 ½ years	20
05	Diploma in Medical laboratory Technology	2 years	12
06	Diploma in Medical Record Technology	2 years	04
07	Diploma in Urological Technology	2 years	02
08	Diploma in Neuro Technology	2 years	04
09	Diploma in O.T. Assistant Technology	2 years	10
10	Diploma in Cardiac Technology	2 years	06
11	Diploma in Dialysis Technology	2 years	04
12	Diploma in Anaesthesia Technology	2 years	10
13.	Diploma in Endoscopy Technology	2 Years	02
14.	Diploma in Medical Radiotherapy Technology	2 Years	10

**\*\* Reservation as per Govt. of Bihar rule**

\* Number of seats may increase or decrease.

## **IMPORTANT**

These courses shall be self financing and the selection of the candidate will not confer any right for appointment in Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna -14.

### **3. RESERVATION:**

**As per Bihar Government reservation rules. If requisite number of suitable candidates are not available to fill up the seats reserved for the Scheduled Castes, the same will be filled by candidates belonging to the Scheduled Tribes and vice-versa. In case suitable candidates are not available from the two reserved categories, the vacant seats will be filled up by the candidates from the MBC/OBC category. In case suitable candidates are also not available in the MBC/OBC reserved category, the same will be filled up by the candidates from the general category.**

### **1. ELIGIBILITY FOR ADMISSION:**

4.1.a) Only Indian citizen can apply.

b) Candidate applying should have attained or will attain the age of 17 years as on the 31<sup>st</sup> July of the year of admission.

b) For admission to B.Sc. and paramedical courses candidate should have passed the 12th class under the 10+2 scheme/Senior School Certificate Examination or Intermediate Science or an equivalent examination from a recognised University/ Board of any Indian State with English, Physics, Chemistry and Biology.

c) All candidates should have obtained minimum 45% for General 40% for reserve categories in their 10+2 examinations.

4.2 Only female candidates are eligible for B.Sc. Nursing/GNM courses.

4.3 A candidate who is appearing in the qualifying examination prior to the competitive test, or whose result is awaited may also apply and appear in the said test (such candidate has to attach appearing certificate/proof for the qualifying examination), but he/she shall not be eligible for admission to any course, if he/she does not pass the qualifying examination and produce the relevant certificate at the time of counseling.

### **2. METHOD OF SELECTION**

5.1 Entrance examination for the Degree and the Diploma courses will be held separately.

5.2 Candidates willing to apply for both the courses need to apply separately for Degree and Diploma courses.

5.3 The selection is based upon written objective test, which is to be held on notified date. Candidates are required to appear in the Entrance Examination at their own. The written test will comprise of multiple choice question of Intermediates Science standard. The result will be published on the notice board/website of the Institute. The successful candidates will be called for counseling to be done on merit cum Marks basis. Successful candidates shall undergo for medical checkup by the medical board of Institute only. Medically fit candidates will be finally admitted for the course.

5.4 The minimum cut-off qualifying marks shall be 32 percentile for SC/ST 34 percentile for MBC, 36.5 percentile for OBC and 40 percentile for General candidates.

5.4.1 In special circumstances when seats are vacant even after 2<sup>nd</sup> counseling and no candidate is above cut off marks vide above the competent authority is authorized to take decision regarding lowering of minimum cut off marks.



(a) B. Sc. Courses: -

One paper of 2 hours duration and consisting of four parts containing objective type (Multiple Choice) Questions, with distribution of marks as under:-

<u>PART</u>	<u>Subject</u>	<u>MARKS</u>
A	Physics	30
B	Chemistry	30
C	Biology	30
D	General Knowledge & English	10
<b>Total:</b>		<b>100</b>

Each question will contain equal mark. Duration of examination will be 2 hours. There is no negative marking.

(b) Diploma Courses:-

One paper of 2 hours duration and consisting of four parts containing objective type (Multiple Choice) Questions, with distribution of marks as under:-

<u>PART</u>	<u>Subject</u>	<u>MARKS</u>
A	Physics	30
B	Chemistry	30
C	Biology	30
D	General Knowledge & English	10
<b>Total:</b>		<b>100</b>

Each question will contain equal mark. Duration of examination will be 2 hours. There is no negative marking.

5.5 In case of two or more candidates obtaining equal marks in the competitive entrance examination, the inter-se-merit of such candidates shall be determined in order of preference as below:-

- Candidate obtaining higher marks in Biology (Botany & Zoology) in the 10+2 examination.
- Candidates obtaining higher marks in Chemistry in the 10+2 examination.
- Candidates older in age.

**d. HOW TO APPLY**

- 6.1 Candidates willing to apply for both the Degree and the Diploma courses have to apply separately.
- 6.2 Application received with incomplete information shall be rejected.
- 6.3 Application received after last date will not be considered. Submission of filled application form by hand is not allowed.
- 6.4 Candidates have to down load the Application Form from Institute website. He/She shall have to attach a Demand Draft of Rs. 1000/- (Rs. 500/- for SC/ST) in favour of Director, IGIMS, Patna payable at Patna as cost of application otherwise the application shall be considered in-complete and will be rejected.
- 6.5 Direction for filling-up forms:-
  - a. The application should be sent only in the prescribed form provided along with the prospectus.
  - b. The Application Form should be duly filled in by the applicant in his/her own handwriting and sent to the office of Director, Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna – 800 014 by Registered/Courier/Speed Post Only.

**6.6 PHOTOGRAPH:-**

- i Four numbers of recent black & white passport size photographs are required. Photograph is to be pasted on Application Form, Admit Card etc.
- ii Photograph must have been taken with name of the candidate and date. Name date on the photograph must be clear.

Passport Size Photograph
Name of Candidate
Date:

- 6.7 No certificate or testimonial shall be given along with application form. All certificates in original need to be produced during counseling.

**In case of wrong information filled in Application Form their claim to the seat will be rejected.**

## **7. GENERAL INSTRUCTIONS:**

- 7.1 Candidates applying for both the Degree and the Diploma courses should apply in separate application forms.
- 7.2 Incomplete applications and those received late will be rejected and no correspondence would be entertained in this regard. Candidates are advised to dispatch the filled up application form well in advance to ensure that filled up form reaches in time. Applications received after due date shall be summarily rejected. Postal delay shall not be ground for consideration of applications received after due date.
- 7.3 The list of eligible candidate will be displayed on Institute Notice Board/Institute website on **29/07/2014**.
- 7.4 Duplicate Admit Card can be obtained personally from the office of the Dean, IGIMS, Sheikhpura, Patna on **08/08/2014 & 09/08/2014** between 11:00 A.M. to 1:00 P.M. IGIMS, Patna will not be responsible for any postal delay.
- 7.5 The medium of written test will be English. Question will be multiple choices with objective type of 10+2 standard. For GNM course guidelines of Nursing Council, Bihar will be followed.
- 7.6 The result of selected candidates shall be published on Notice Board/Website of the Institute.
- 7.7 The original Certificate/mark sheets (Matric & Intermediate Science, College Leaving Certificate) and Admit Card of the Entrance Test will have to be submitted for verification at the time of counseling for admission.
- 7.8 In the case of SC/ST candidate's caste certificate duly issued by the SDO (in original) will have to be submitted for verification at the time of counseling for admission.
- 7.9 OBC/MBC Candidates must submit caste certificate along with certificate of the exemption from Creamy Layer (in Original) duly issued by SDO for verification at the time of counseling for admission.
- 7.10 Original certificate SHOULD NOT be sent with the application. These should be produced as and when asked by the Institute.
- 7.11 Candidates should note that only the date of birth as recorded in the Matriculation Certificate/Higher Secondary Examination or an Equivalent Certificate on the date of submission of application will be accepted by the Institute and no subsequent request for its change will be considered or granted.
- 7.12 Candidates are warned that they should not furnish any particulars that are false or suppress any information in filling up the application form. Candidates are also warned that they should in no case correct or alter or otherwise tamper with any entry in a document or its attested/certificate copy submitted by them nor should they submit a tampered/ fabricated document.
- 7.13 If the candidates are called for counseling, it does not mean that candidates will be admitted to the course.
- 7.14 The candidate may have choice of course during counseling on the basis of Merit cum Choice.
- 7.15 The candidate allotted the course/seat during the counseling if does not report within the stipulated period after counseling, the registration will be cancelled automatically and the seat will be allotted to the next candidate from the second counseling from the waiting list.

## **8. RULES AND REGULATIONS:**

- 8.1 All students admitted in the Institute shall maintain good conduct, attend classes regularly and abide by the rules and regulations of the institute in-forced from time to time, failing which, their names are liable to be struck off from the rolls of the Institute.
- 8.2 The trainee (students) shall not leave their duty/class without permission of the clinical Instructor/HOD or Officer in Charge of the department.
- 8.3 Visitors are not allowed during the study hours.
- 8.4 During the course the trainees are expected to carry out works assigned to them.
- 8.5 They should observe personal cleanliness.
- 8.6 Candidates are also instructed to bear Identity Card issued by the Institute during the Hospital hours/while on duty/ in class.
- 8.7 Candidates are required to gate registration no. from the Indira Gandhi Institute of Medical Sciences, Patna after paying requisite fee within three months of admission. Beyond 3 months the candidates will have to pay late fee. A candidate without registration will not be allowed to take any University Examination (Internal/External)
- 8.8 Admitted Candidates are required to wear white Apron and Nevy Blue Blazer at their own cost during the class period and inside the Institute campus.
- 8.9
  - a. Shared Hostel accommodation will be provided on payment of prescribed fee subject to availability.
  - b. Stay in Institute campus shall be mandatory in case hostel accommodation is provided by the Institute.
  - c. Movement of student will be recorded/registered in the hostel.
  - d. There will be an off time and visiting hours for visitors. Only authorized visitors shall be allowed during specified time/interval.
- 8.10
  - a. Students must obtain 75% attendance in aggregate. Those who obtain 70% attendance can be permitted for University Examination with permission of Dean.
  - b. Trainees not fulfilling the minimum attendance required (as prescribed by the Institute from time to time) shall be liable for retention.
  - c. Maximum of 10 (ten) days sick leave will be permissible for each academic year. Student not fulfilling the minimum attendance because of sickness etc. shall be liable for detention.
  - d. Similarly candidates not fulfilling the minimum prescribed attendance, because of any other reason including pregnancy shall, be liable for detention.
  - e. Candidates detained in the class on account of failure in examination or due to lack of attendance will be required to pay fee for the additional year before they are allowed to continue in the course.

- 8.11 No student will be allowed to join any other course during the period of the course to which he/she is admitted.
- 8.12 Selected candidates will be required to submit all original certificates (including caste certificate), which shall be retained by the Institute during the period of the course to which he/she is admitted.
- 8.13 The Certificates can be given to the students only after he/she quits the course or after completion of the course, once he/she submits the No-Dues certificate.
- 8.14 During admission the Guardian should sign in a consent form for any emergency operation/treatment.
- 8.15 White Salwar, Kurta, apron (sleeveless) & white shoes/ (Kurta having pocket on side) (for GNM students)
- 8.16 The candidates should be medically fit as per rules.
- 8.17 Institute Training Programme consists of one year training after passing GNM course those Nurses wants to join they can join the training for which the Institute will pay the stipend of Rs. 4500 per month subject to revision if required for one year. After that only she will be entitled to get an Institute experience certificate. For the selection of trainee Nurses after passing GNM Course they will have to appear for screening test before the Board which will be constituted by the Director, IGIMS, Patna.

## **8. CODE OF CONDUCT FOR STUDENTS AT IGIMS, SHEIKHPURA, PATNA**

### **(i) Maintenance of Discipline among students of the IGIMS:**

- 8.a.A. All powers relating to discipline and disciplinary action are vested with the Director.
- 8.a.B. The Director may delegate all such powers, as he/she deems proper to the Dean and to such other persons as he/she may specify on his behalf.
- 8.a.C. Without prejudice to the generality of power to enforce discipline under the Rules. The following shall amount to acts of gross indiscipline:
  - 8.a.C.A. Physical assault or threat to use physical force against any member of the teaching or non-teaching staff of any Department/Centre of IGIMS or any other persons within the premises/Campus of IGIMS.
  - 8.a.C.B. Carrying or use or threat of use of any weapon.
  - 8.a.C.C. Violation of the status, dignity and honour of students belonging to the Scheduled Casts, Scheduled Tribes and other Backward castes.
  - 8.a.C.D. Any practice, whether verbal or otherwise, derogatory to women.
  - 8.a.C.E. Any attempt at bribing or corruption in any manner.
  - 8.a.C.F. Willful destruction of Institutional property.
  - 8.a.C.G. Creating ill-will or intolerance on religious or communal grounds.
  - 8.a.C.H. Causing disruption in any manner of the functioning of the IGIMS, Sheikhpura, Patna.

**(ii) Regarding ragging the directive of Supreme Court will be followed strictly. It is as under:**

“As per direction of the Hon’ble Supreme Court of India, the Government has banned ragging completely in any form inside and outside of the campus and the Institute authorities are determined not to allow any form of ragging.

Whoever directly or indirectly commits, participates in abets or instigates ragging within or outside any educational Institution, shall be suspended, expelled or rusticated from the Institution and shall also be liable to fine which may extend to Rs. 10,000/-. The punishment may also include cancellation of admission suspension from attending the classes, withholding/withdrawing fellowship/scholarship and other financial benefits, withholding or canceling the result. The decision shall be taken by the Head of the Institution”.

1. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate. The Director, may in exercise of his/her powers aforesaid order or direct that any student or students:
  - a. Be expelled;
  - b. Be, for a stated period: be not for a stated period, admitted to a course or courses of study in IGIMS.
  - c. Be fined with a sum of rupees that may be specified;
  - d. Be debarred from taking any examination(s) for one or more semesters.
  - e. Withhold the result of the student(s) concerned in the Examination(s) in which he/she or they have appeared be cancelled.
  - f. Be prohibited for appearing or completing any examination for any unfair means like copying taking notes, mobiles or any other electronic gadgets inside the examination halls.
2. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Director and several authorities of the IGIMS who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Rules and the rules that have been framed there under by competent authorities of IGIMS.

**(iii) Prohibition of and Punishment for Ragging:-**

1. Ragging in any form is strictly prohibited, within the premises of College/Department of Institution and any part of IGIMS and also outside the IGIMS campus.
2. Any individual or collective act or practice or ragging constitute gross indiscipline shall be dealt with under this rules.
3. Ragging for the Purposes of this rules, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are, in any way, considered junior or inferior by other students and includes individual or collective acts or practice which:
  - a. Involve physical assault or threat or use of physical force;
  - b. Violate the status, dignity and honour of women students;
  - c. Violate the status; dignity and honour of students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward castes.
  - d. Expose students to ridicule and contempt and affect their self-esteem;
  - e. Entail verbal abuse and aggression, indecent gesture and absence behaviour.
4. The Director, Dean, Hostel Superintendent and Faculty of IGIMS shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Dean or any other Faculty member/or authority may also suo moto enquire into any incident of ragging and make a report to the Director of the identity of those who have engaged and the nature of the incident.

6. The Dean may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. On the receipt of a report under clause (5) or (6) or a determination by the relevant authority disclosing the occurrence or ragging incidents described in the Clause 3(a), (b) and (c) the Director shall direct or order rustication of a student or students for a specific number of semester.
8. The Director may in other cases of ragging order or direct that any student or students be expelled or be not, for a stated period, admitted to a course of study as IGIMS, departmental examination for one or more semesters or that the result of the student or students concerned in the examination(s) in which they appeared be cancelled.
9. In case where students who have obtained degree(s) of IGIMS are found guilty under this Rules, appropriate action will be taken for withdrawal of degrees conferred by the IGIMS.
10. For the Purpose of this Rules, abetment to ragging will also amount to ragging.

**(iv) Anti Sexual Harassment Monitoring Committee:**

A statutory committee, comprising of members from the teaching and non-teaching staff as well as students looks into matters related to sexual harassment of students and staff in the college. Any person aggrieved in this matter may fearlessly approach the committee for a fair and concerned hearing and redressal.

**(v) Unauthorized Absence of Students:**

Unauthorized absence of students will be informed to the Students and also Parents or Local Guardians. At least 3 reminders will be issued with a gap of 10 days by the Academic Section to these students. Thereafter the action of cancellation of the registration of the concerned will be decided by the Dean/Director, IGIMS.

**(v) Undertaking:-**

All the candidates admitted to the course shall have to give an undertaking at the time of admission that he/she has not been involved in any kind of criminal and unlawful activities in the past

**10. FEES Structure**

Course	Tuition Fee/Year	Registration Fee (One time)	Admission Fee (one time)	Caution Money Refundable	Miscellaneous (one time)	Annual Transport Fee
<b>B. Sc. (Nursing)</b>	Rs. 20000/-	Rs. 5000/- SC/ST Rs. 2500/-	Rs. 2000/- SC/ST Rs. 1000/-	Rs. 5000/-	Rs. 1000/-	*Rs. 3000/-
<b>BMXRT</b>	Rs. 20000/-	Rs. 5000/- SC/ST Rs. 2500/-	Rs. 2000/- SC/ST Rs. 1000/-	Rs. 5000/-	Rs. 1000/-	
<b>B. Sc. Ophthalmic</b>	Rs. 20000/-	Rs. 5000/- SC/ST Rs. 2500/-	Rs. 2000/- SC/ST Rs. 1000/-	Rs. 5000/-	Rs. 1000/-	
<b>Diploma Course</b>	Rs. 15000/-	Rs. 5000/- SC/ST Rs. 2500/-	Rs. 1000/- SC/ST Rs. 500/-	Rs. 2500/-	Rs. 500/-	Rs. 2000/-

- **B. Sc. (Nursing)** : At the time of admission Rs 37000/- (Including Rs. 5000/- refundable Caution money) for SC/ST : Rs. 33500/-  
: **Tuition** fee per year Rs. 23000/- (\* including transport fee Rs. 3000/- as Annual fee)
- **Hostel Charges** : Rs 12000/- per year (only accommodation) B.Sc. Nursing and & GNM Students.

- **BMXRT & B. Sc.:** (Ophthalmic technique) at the time of admission Rs. 33000/- (refundable Rs. 5000/- refundable ) for SC/ST : Rs. 29500/-  
: **Tuition** fee per year Rs. 20000/-
- **Diploma Course** : At the time of admission Rs. 24000/- (refundable Rs. 2500/-) for SC/ST : Rs. 21000/-  
: **Tuition** fee per year Rs. 15000/-
- **Examination fee will be charged extra as per university rules.**
- **ID card Rs.100/-**
- **TLD badge charge will be Rs. 600/- per year, wherever required.**
- **Selected candidates who will be given hostel accommodation will have to follow the institute rules regarding fee etc. Available hostel facilities will be preferentially given to B.Sc. Nursing and GNM candidates.**

Candidates selected for admission shall have to pay the fees and dues prescribed for the course within prescribed time after the announcement of the list of selected candidates, failing which his/her admission shall be cancelled and the next candidate on the waiting list shall be admitted in his/her place.

The fees and other charges once paid shall not be refunded, if a student leaves the Institute/course for any reason. If a candidate leaves the course after completion of 1<sup>st</sup> year he will have to pay the fee of the year in which he is studying at the time of leaving the course. No correspondence in this regard shall be entertained. However, Caution Money submitted by the candidate shall be refunded “on submission of No Dues Certificate” after completion of course/ quitting from the course.

## 10. LEGAL JURISDICTION

Any Litigation regarding course/ admission test of Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna will come under the Jurisdiction at Patna only.

## 11. GENERAL INFORMATION

- a. Last date for submission of completed application form: - **14/07/2014**
- b. Date of written Examinations: As mentioned on Admit Card. : **10/08/2014**



**12. COMMON MISTAKES LEADING TO REJECTION OF APPLICATION:**

Application not submitted on application forms issued by the Institute/downloaded from institute's website (along with bank draft of required amount) for the current academic session.

- 12.1 Separate application forms not used by the applicant for applying to both Degree and Diploma courses.
- 12.2 Variation in name spelling as recorded in application, SSC or equivalent certificates. Variation (if any) should be supported by an affidavit on stamp paper duly attested by a Notary.
- 12.3 Application received after due date.
- 12.4 Incomplete application form in any respect, e.g. photograph not pasted; photograph without name and date; column or items not complete.
- 12.5 Photographs submitted are not identical or snapped before date of publication of Advertisement or pasted without including name and date.

**13. LIST OF CERTIFICATES TO BE PRODUCED AT THE TIME OF COUNSELLING:-**

- 13.1 Matriculation Certificate.
- 13.2 Mark sheet Intermediate Sciences or its Equivalent.
- 13.3 Caste Certificate for Reserved Category candidate duly issued by appropriate authority (SDO).
- 13.4 Incase of widow/divorcee a certificates issued by competent authority must be submitted (for GNM Candidates).
- 13.5 Affidavit in case of candidates for GNM course.
- 13.6 Migration Certificates or its Equivalents.
- 13.7 Affidavit that the student is not pursuing any other course in any other University at the time of Admission.



**INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES SHEIKHPURA, PATNA-14.**

**APPLICATION FORM FOR ENTRANCE EXAMINATION**

**a. Courses applying for (Please tick any ONE course only)**

**Degree Courses**

**Diploma Courses**

b. Name of the Candidate: .....

c. Father's/Husband's Name: .....

d. Mother's Name:.....

e. Sex: Male/Female:.....

Affix self  
attested  
passport size  
photograph

f. Date of Birth: a.

d d

m m

y y y y

b. In Word : .....

13.8 Nationality .....

13.9 Category: General/BC-I (MBC)/BC- II (OBC)\* / SC\*/ST\*

13.10 Permanent Address: -

.....  
.....  
.....

13.11 Address for correspondence:-.....

.....  
.....

13.12 Contact Number (Tel./Mob.)

- The Application Form should be filled up by Black Ball Pen.
- All relevant data should be filled in Block Letters.
- In case of long information/Incomplete application/Lack of signature the application can be rejected at any stage of Examination and Admission.

**13.12 EDUCATIONAL QUALIFICATION:**

<b>Exam. Passed</b>	<b>University/ Board</b>	<b>Year of Passing</b>	<b>Subject</b>	<b>Aggregate Percentage of Marks</b>	<b>Division</b>

<b>FULL SIGNATURE IN HINDI</b>	<b>FULL SIGNATURE IN ENGLISH</b>
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**Note:-** Please put your signature in the box both in Hindi & English

**13.13 DECLARATION:-**

I declare that the above information filled by me is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If at any time, I am found to have concealed/distorted any material/information, my admission shall be cancelled.

Place:.....

Date:.....

**(Full Signature of Candidate)**



**ADMIT CARD FOR ENTRANCE EXAMINATION**

**a. Courses applying for (Please tick any ONE course only)**

**Degree Courses**

**Diploma Courses**

1. Name of the Candidate: .....

1. Date of Birth: a.

d d

m m

y y y y

Affix self  
attested  
passport  
size  
photograph

b. In Word :.....

2. Address for sending the admit card:-.....  
.....  
.....  
.....

**FULL SIGNATURE IN HINDI**

**FULL SIGNATURE IN ENGLISH**

**(Please Sign above only while filling up the form)**

**To be signed at the time of Examination**

Full Signature of Candidate to be done at the time of Examination		Signature of Invigilator
English		
Hindi		

**TO BE FILLED BY THE OFFICE**

1. Roll No.....
2. Date of Examination.....
3. Venue ..... Time .....

Controller of Examination  
I.G.I.M.S., Patna.

**N.B.:-** In case of non receipt of admit card by post in due time, duplicate admit card can be obtained personally from the office of the Registrar, a day before the date of Examination between 10.30 AM to 1:00 PM.



**INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES SHEIKHPURA, PATNA-14.**

**DUPLICATE ADMIT CARD ( ENTRANCE EXMINATION) if original is not received**

**Courses applying for (Please tick any ONE course only)**

**Degree Courses**

**Diploma Courses**

1. Name of the Candidate: .....

2. Date of Birth: a.

d d

m m

y y y y

b. In Word : .....

3. Address for sending the admit card:- .....

.....  
.....  
.....

Affix self  
attested  
passport size  
photograph

**FULL SIGNATURE IN HINDI**

**FULL SIGNATURE IN ENGLISH**

**(Please Sign above only while filling up the form)**

**To be signed at the time of Examination**

Full Signature of Candidate to be done at the time of Examination		Signature of Invigilator
English		
Hindi		

**TO BE FILLED BY THE OFFICE**

1. Roll No.....

2. Date of Examination.....

3. Venue ..... Time .....

Controller of Examination  
I.G.I.M.S., Patna.

**N.B.:-** In case of non receipt of admit card by post in due time, duplicate admit card can be obtained personally from the office of the Registrar, a day before the date of Examination between 10.30 AM to 1:00 PM.



**INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES SHEIKHPURA, PATNA-14.**

**ADMIT CARD FOR OFFICE USE ( ENTRANCE EXAMINATION)**

**Courses applying for(Please tick any ONE course only)**

**Degree Courses**

**Diploma Courses**

Affix self  
attested  
passport size  
photograph

14 Name of the Candidate: .....

15 Date of Birth: a.

d d

m m

y y y y

b. In Word :.....

16 Address for sending the admit card:-.....

.....  
.....  
.....

**FULL SIGNATURE IN HINDI**

**FULL SIGNATURE IN ENGLISH**

**(Please Sign above only while filling up the form)**

Full Signature of Candidate to be done at the time of Examination		Signature of Invigilator
English		
Hindi		

**TO BE FILLED BY THE OFFICE**

1. Roll No.....
2. Date of Examination.....
3. Venue ..... Time .....

Controller of Examination  
I.G.I.M.S., Patna.

**N.B.:-** In case of non receipt of admit card by post in due time, duplicate admit card can be obtained personally from the office of the Registrar, a day before the date of Examination between 10.30 AM to 1:00 PM.