



# **INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES,**

**SHEIKHPURA, PATNA - 800 014 (Bihar, India)**

**Tel.: 0612 - 2297631, 2297099; Fax: 0612 - 2297225; Website: [www.igims.org](http://www.igims.org)**

**Memo No: 849/2017**

**Date.03.03.2017**

**Advertisement No. 01/MS/2017**

## **Employment Notice**

A walking interview of eligible Indian Citizen for short term appointment for the post of Research officer & Research Assistant/Associate under research project for Pediatrics surgery Department of IGIMS, Patna has been fixed on 15.03.2017 at 11:00.am in the office chamber of the Director, IGIMS, Patna -14.

Details of the post & its Job description are as under:-

### **1. Position: Research Officer**

**No of Post:** - One (U/R)

**Location:** - Indira Gandhi Institute of Medical Science

**Nature of Job:** - Full Time

**Duration:** March 2017-November 2017

**Essential Qualification:** MS/MD. Experience in Research project shall be preferred

**Age:** Maximum up to 35 Yrs.

**About Project:** - A multisite project on Intussusceptions in children is being undertaken at various hospitals in India. This project involves review of medical records and screening of patients for data collection. Data will be collected using study tools develop from the eligible cases/case records.

### **Job Description/Responsibilities**

- Undertake record review (Medical record and department records)
- Undertake screening of hospitalized children and recruitment of eligible children
- Collect data from parents/ caretakers of the children using study tools
- Abstraction of data from the records as per the study tools
- Submit the progress report to central coordination Unit at INCLIN
- Coordinate with the central coordination unit for data collection activities
- Undertake other project related activities as guided by investigator/supervisor.

### **2. Position : Research Assistant/Associate**

**No of post:** - One (U/R)

**Location:** - Indira Gandhi Institute of Medical Science

**Nature of Job:** Full Time

**Duration:** March 2017-June 2017

**Essential Qualification:** MBBS. Experience in research project shall be preferred

**Age:** Maximum up to 30 Yrs.

**About Project:** - A multisite project on Intussusceptions in children is being undertaken at various hospitals in India. This project involves review of medical records and screening of patients for data collection. Data will be collected using study tools develop from the eligible cases/case records.

**Job Description/Responsibilities**

- Undertake record review (Medical record and department records)
- Abstraction of data from the records as per the study tools
- Submit the progress report to central coordination Unit at INCLEN
- Coordinate with the central coordination unit for data collection activities
- Undertake other project related activities as guided by investigator/supervisor.

The qualification prescribed is minimum requirement and the same does not automatically make the candidates eligible for interview. Based on Bio-data, the selection committee of the Institute will select candidate for appointment. Candidates, who are interested for interview, will have to produce all original relevant certificates/documents, in proof of details furnished in their application at the time of interview.

Interested Indian Citizen, who fulfill the essential qualification etc. are invited to participate in this walking interview as mentioned above along with their handwritten complete Bio-data with copies of all supportive Certificate/documents and also bring their all original certificate/documents in proof of their age, qualification, experience etc.

**General Instruction:-**

1. Application should accompanied with a DD of Rs 500/- for General & OBC candidate & Rs 125/- for SC/ST candidate (Non-Refundable) payable to the Director, IGIMS, at Patna.
2. Candidates employed with any other employer must submit their application through proper channel or with “**No Objection Certificate**” issued by the employer, at the time of Interview, otherwise, they will not be considered for selection. In case of not in employment, candidate must submit in writing that They are not employed at any organization.
3. (a). SC/ST candidate must submit their caste certificate.  
(b). MBC/BC candidate must submit their caste certificate along with.  
(i) **Certificate of exemption from creamy layer.**
4. Separate application duly completed in all respect for each post should be submitted.
5. The Director of the institute reserves the right to reject/accept any or all the applications without assigning any reason & cancel the advertisement.
6. Canvassing in any form will be a disqualification.
7. No TA/DA is admissible for attending the Interview.
8. Mere selection by the selection committee does not give right of appointment to the candidate. The appointing authority reserves the right of appointment of the candidate recommended by the selection committee.
9. Relaxation in age limit shall be given as per rule of Government of Bihar i.e. SC/ST for 5 years, MBC/BC for 3 years & female candidates for 3 years.

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**Sd/-  
Director  
IGIMS, Patna**