



# INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES: SHEIKHPURA: PATNA-14

(AN AUTONOMOUS INSTITUTE OF GOVT. OF BIHAR: (India) Statutory University by an Act of State Legislature)

## OFFICE OF THE DEAN

### NOTICE

Applications are hereby invited from the eligible faculty members of the Institute in the prescribed Proforma, for promotion, under **ASSESSMENT PERSONAL PROMOTION SCHEME: 2021**, up-to: **10-07-2021, up-to 12.00 Noon** in the office of Dean.

Faculty-members who are applying for promotion under the ASSESSMENT PERSONAL PROMOTION SCHEME for the year: 2021 are directed to submit the details in the Proforma given below in 08 (Eight) copies to the office of the Dean, IGIMS, Patna. Those who have already applied in year-2020 need not apply this year. Their previous application will be considered in this year.

I-A	Name of the Consultants in the Department :
I-B	Number of Senior Residents in the Department:
II	<p><b>Clinical Work:</b> Kindly provide year-wise details for last 03 (Three) years in case of post for Associate Professor, 3 years in case of post of Additional Professor and 04 (Four) years in case of post of Professor.</p> <p>a. Average number of patients seen by you and total number of patient/s seen by the department in OPD in the year And/or Total number of different test by your department of OPD patients in the year. ....</p> <p>b. Total number of patient admitted by you and by the department in the year. .... And/or Total number different tests done by your department of in-door patients in the year. ....</p> <p>c. Total number of operation performed by you and your department separately in year. .... And/or Total number of emergency operation done by you in year. ....</p> <p>d. Total number of emergency operation done by you in year. .... And/or Total number of sample/procedures done by you and your department on emergency calls for the year.....</p> <p>e. Number of emergency calls attended by you beyond the scheduled duty-hours in the year. ....</p>
<p><b>Note:</b> Candidates from departments carrying out clinical as well as test/procedures must mention respective information pertaining to all areas concerned.</p>	
III	<p><b>Teaching &amp; Research Publication:</b> Kindly provide year-wise details of publications in indexed Journal is first..... for last 03 (Three) years in case of post for Associate Professor, 3 years in case of post of Additional Professor and 04 (Four) years in case of post of Professor.</p>
01.	<p><b>UNDERGRADUATE:</b></p> <p>d. Number of lectures/seminar allotted to you.</p> <p>e. Number of lectures/Seminar taken by you.</p> <p>f. Hours per week/year spent in clinical teaching, demonstration/tutorials.</p>
02.	<p><b>POSTGRADUATE:</b></p> <p>e. Hours per week spent in clinical teaching, lectures, seminars, conference, journal-club etc.</p> <p>f. Number of Postgraduate student/s writing thesis under you as Chief or Co-supervisor.</p> <p>g. Number of postgraduate students working in your unit/department for professional training.</p> <p>h. Number of Postgraduate students trained by you.</p>
IV	<p><b>Research Publication:</b> Kindly provide year-wise details for last 03 (Three) years in case of post for Associate Professor, 3 years in case of post of Additional Professor and 04 (Four) years in case of post of Professor. (Attached Photocopy of Papers published/ Accepted in Index Journal During this period)</p>
A.	<p>Title of research projects in which you have been involved in the previous years as:</p> <p>3. Chief Investigator</p> <p>4. Co-investigator</p>
B.	<p>Title of research projects in which you were involved during the year under review as:</p> <p>3. Chief Investigator</p> <p>4. Co-investigator</p>
C.	Title of the Research Project under taken by the department in the year. ....
D.	Title of the Research Project submitted in the year. ....
E.	Photocopy of Papers published / Accepted in Index Journal During this period. List your publications [Attach separate sheet. Name of all authors with full details of each paper must be mentioned. Standard format as under should used "Higgs G.A. Moncada. S. Vane, J.R. (1978) prostacyclin reduces the number of "Slow Moving" Leucocytes in hamster cheek pouch venules J. Physio, 280; 633"].
F.	List of papers presented by you in conference (Name the conference and attach separate sheet).
G.	List of papers with you as the co-author presented in the conferences.
H.	Number of DNB/MD/MS/DM/M.Ch/Ph.D. student/s working under you as Chief or Co-supervisor
I.	<p style="text-align: center;"><b>Super Speciality (DM/ M. Ch/ DNB)</b> <b>Professor/ Additional Professor</b></p> <p>(i) Associate Professor should have completed the NMC recognized Basic course in Medical Education Technology.</p> <p>(ii) Associate Professor should have completed the Basic course in biomedical research from Institution(s) designated by NMC.</p> <p>(iii) Works and achievement during the period of consideration for promotion.</p> <p>(A) Specialization.</p> <p>(B) Identify your expertise job function performed during period of review and % of time spent for each function.</p> <p>(C) Academic/ Honors if any during the assessment period with proofs.</p> <p>(D) Research Projects undertaken with proofs.</p> <p>(E) Publication:- Publication in National and International Journals with impact factor and citation index during the Assessment Period..</p>

J	<p align="center"><b><u>Super Speciality (DM/ M. Ch/ DNB)</u></b> <b>Associate Professor</b></p> <p>(i) Assistant Professor should have completed the Basic course in Medical Education Technology from Institution(s) designated by NMC.  (ii) Assistant Professor should have completed the Basic course in biomedical research from Institution(s) designated by NMC.  (iii) Works and achievement during the period of consideration for promotion.  (A) Specialization.  (B) Identify your expertise job function performed during period of review and % of time spent for each function.  (C) Academic/ Honors if any during the assessment period with proofs.  (D) Research Projects undertaken with proofs.  Publication:- Publication in National and International Journals with impact factor and citation index during the Assessment</p>	
K	<p align="center"><b><u>Broad Specialities (MD/MS/DNB)</u></b> <b>Professor/ Additional Professor</b></p>	
	<p>(i) Associate Professor should have completed the Basic course in Medical Education Technology from Institution(s) designated by NMC.  (ii) Associate Professor should have completed the Basic course in biomedical research from Institution(s) designated by NMC.  (iii) Works and achievement during the period of consideration for promotion.  (A) Specialization.  (B) Identify your expertise job function performed during period of review and % of time spent for each function.  (C) Academic/ Honors if any during the assessment period with proofs.  (D) Research Projects undertaken with proofs.  (E) Publication:- Publication in National and International Journals with impact factor and citation index during the Assessment Period.</p>	
L	<p align="center"><b><u>Broad Specialities (MD/MS/DNB)</u></b> <b>Associate Professor</b></p>	
	<p>(i) Assistant Professor should have completed the Basic course in Medical Education Technology from Institution(s) designated by NMC.  (ii) Assistant Professor should have completed the Basic course in biomedical research from Institution(s) designated by MCI.  (iii) Works and achievement during the period of consideration for promotion.  (A) Specialization.  (B) Identify your expertise job function performed during period of review and % of time spent for each function.  (C) Academic/ Honors if any during the assessment period with proofs.  (D) Research Projects undertaken with proofs.  Publication:- Publication in National and International Journals with impact factor and citation index during the Assessment Period</p>	

Note:- The desired information with experiences may be sent to Academic Section in Prescribe Format as per BOG & Approved.

(Dr. V. M. Dayal)  
Dean,

I.G.I.M.S., Patna

Dated: 28-06-2021

Memo No. 550 /Acad. /2021

Copy forwarded to Director's Cell/Medical Superintendent/Professor In-charge Medical College/All Head of the Department & Officer In-charge/Administrative Section/Accounts Section/Guard for information and needful.

Copy to: - Sr. Bio-Medical Engineer for information and uploading the Institute website

(Dr. V. M. Dayal)  
Dean,  
I.G.I.M.S., Patna.