



INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES: SHEIKHPURA: PATNA-14

(AN AUTONOMOUS INSTITUTE OF GOVT. OF BIHAR)

Tel.: 0612 - 2297631, 2297099 Fax: 0612 - 2297225; Website: www.igims.org E-Mail: director@igims.org

Memo No. Adm./A1-11/2021 (Sr. Res.)

Dated: -....-2021

To,

Dr. Shashi Prabha (Mob -7903514689)
D/O- Nand Kishore Sharma,
D-66, Police Colony,
Anisabad, Patna, Bihar, Pin-800002

Sub: **Revised Appointment to the post of Sr. Resident:** (Under 03 Yrs. Sr. Residency Programme) **in the Dept. of Paediatrics**-(Category: UR against UR(Female))

Dear Sir/Madam,

With reference to your application against Institute Adv. No.10/Sr. Res-Tutor/IGIMS/Estt./2021, for selection and appointment as **Sr. Resident/Tutor**, under Three Years Senior Residency Programme in the Department of **Paediatrics** and subsequent Walk-in-Interview held on **02-11-2021 & 03-11-2021**, you are hereby informed that on the recommendation of the Standing Selection Committee, you are selected for appointment as **Sr. Resident/Tutor** under Three Years Senior Residency Programme in the department of **Paediatrics**, subject to completion of following requirements and on the following terms and conditions: -

REQUIREMENTS

- (i) Production of certificate of fitness from the Medical Board of this Institute.
- (ii) Production of **original certificates** in support of age, qualification, experience, registration (Caste & domicile-If applicable) etc.
- (iii) Relieving certificate from previous employer, if any. **If you are not submitting relieving letter from your previous employer, then you will have to submit an affidavit to the effect that you are neither employed nor doing any course else-where.**
- (iv) Marital declaration in the prescribed Performa (to be provided by the office).
- (v) Attestation form in the prescribed Performa (to be provided by the office).
- (vi) Character certificate from Gazetted Officer from State/Central in the prescribed Performa (to be provided by the office).
- (vii)-A- Candidates belonging to SC/ST category must submit their Caste Certificate duly issued by Circle Officer of their respective Circle/District of Bihar.
- B- Candidate belonging to EBC/BC must submit their **caste certificate along-with Certificate of exemption from creamy-layer** duly signed by Circle Officer of their respective Circle/District of Bihar. EWS candidate must submit their EWS Certificate issued by **Circle Officer of respective District/Circle of Bihar.**
- (viii) Property declaration in the prescribed Performa (to be provided by the Office)
- (ix) **Your joining will not be accepted without submission of Medical Fitness & furnishing of certificates as referred above.**

TERMS & CONDITIONS

1. You will have to work **One (01) year** compulsory. In case you quit the Institute services without completing one year, as the Terms and condition laid down by the Institute, then the Institute will inform to NMC and BCI to act administratively. In case of the any genuine reasons, are in any case, the decision of Director shall be final, on the issue.
2. During your tenure/Sr. Residency Programme at this Institute you will be guided by the Institute's Rules for every matter including leave.
3. The post is **non-practicing** and private practice of every kind (**Direct or Indirect**) including laboratory and consultant practice is strictly prohibited. **You will have to submit an affidavit that you will not indulge in private practice of any kind. If found guilty of the same, your appointment as Tutor shall be terminated forthwith.**
4. Stay in the Institute's campus is compulsory, if accommodation is provided. If not provided, HRA's admissible as per rule.
5. You will be paid **Rs. 67700/-** during 1st year, **Rs. 69700/-** in 2nd year and **Rs.71800/-** in 3rd year + NPA + usual allowances as admissible for Tutor/Senior Residents in this Institute.
6. After joining, you will not be given **"NO OBJECTION CERTIFICATE" & EXPERIENCE CERTIFICATE** by the Institute for making any application in other Institute for the first 12 months. Only after completion of your 1st year of residency, Institute will consider providing you No Objection Certificate/Experience Certificate for making any application in other Institute/Hospital, for which you will have to submit your such application (Duly forwarded & Recommended by your Head of the Department) at least 15 days well in advance to enable the office to process it properly.
7. **Minimum 03 months (90 days) advance notice, duly recommended and forwarded by concerned HOD is essentially required to quit the Senior Residency programme/Tutor's tenure mid-way; failing which, you will be required to deposit money to the Institute equivalent to the amount paid to you at the rate of one month's emoluments for every year of Senior Residency programme not completed. Your certificates shall be released only thereafter. You will have to submit a LEAGL BOND for payment of salary as mentioned above, in case you quit the Sr. Residency Programme mid-way**
8. **All claims/certificate must be collected by you within 03 (Three) months, from the date of issue of final relieving order, on submission of No Dues Certificate etc., on completion of Senior Residency Programme/Tutor's tenure or quitting the Sr. Residency Programme/Tutor's post Mid-way; failing which, no correspondence/demand shall be entertained.**
9. You will be promoted from 1st year to 2nd year of residency programme and from 2nd year to 3rd year of residency programme, subject to the following conditions :-
 - A- Satisfactory performance report from concerned Head of the Department.
 - B- Satisfactory performance report of Medical Superintendent on your clinical work, other assigned duties and your conduct etc.
 - C- **90% attendance in the Common Academic Programme as certified by the Dean of the Institute.**
10. You will participate in teaching and research programme of the Institute as decided by the Institute from time to time.
11. You will be required to publish paper/procedure research work as specified by the Institute, from time to time.
12. You are liable to serve in any Rural Health Centre of the Institute, if so required.
13. If any information submitted by you is/are found wrong in future, your selection into Senior Residency Programme will be terminated and suitable action will also be taken against you.

If, the above terms and conditions are acceptable to you please communicate your acceptance to the undersigned within **Seven Days**, from the date of issue of this letter and report on or before: **10-12-2021**, failing which the offer shall stand withdrawn and no further communication shall be entertained.

No travelling and other allowances are payable for joining the Senior Residency Programme/Tutor's post.

- **Previous Appointment letter no. 6701/Adm. Dated 18-11-2021 is hereby cancelled.**

By the Order of Director

Sd/-

Dy. Director (Adm.),
IGIMS, Patna-14

Dated: 02-12-2021

Memo No. Adm./A1-11/Sr. Res./2021/ /Adm.

Copy forwarded to: Director/Dean/Medical Superintendent/Principal, Medical College/ H O D: Paediatrics/S.E. Biomedical (For Up-dating the Institute's website)/Accounts Section/O.P.D./Library/Eng. Cell (Civil & Electrical)/ Personal File/ Reservation Cell/Guard File for information and needful.

Dy. Director (Adm.),
IGIMS, Patna-14