



INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES

SHEIKHPURA, PATNA-80014 (Bihar, India)

Tel.: 0612 – 2297631, 2297099; Fax: 0612 – 2297225; Website: www.igims.org

Advt. No.: 01/Psy/TeleManas/2023

ADVERTISEMENT FOR VARIOUS POST ON CONTRACT BASIS UNDER NATIONAL TELE MENTAL HEALTH PROGRAMME (TELE MANAS) PROGRAMME

INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES, SHEIKHPURA, PATNA-14 invites applications from eligible candidate for filling up the following posts for the Mentoring Institute of Bihar under the proposed National Tele Mental Health Programme (Tele MANAS) on a contractual basis in IGIMS, Patna, Bihar state as indicated below.

It is proposed to fill up the following posts at Mentoring Institute (IGIMS, Patna) on contract basis for a period of six months. Accordingly, applications are invited from eligible and desirous candidate fulfilling the eligibility criteria for the posts mentioned below. Application in the prescribed format given in the advertisement is to be submitted to the undersigned before **26/10/2023 till 5 PM**. After submission of the application, eligible candidates have to turn up along with their original certificates on the date of the interview/test. No call letter will be issued separately.

Job Location: Department of Psychiatry, IGIMS, Patna-14.

Nature of Employment: Purely on contractual basis for a period of six months extendable depending on the performance of the candidate and the discretion of the competent authority.

Sl. No.	Name of the post	No. of Post	Qualification	Salary	Upper Age limit
01	Assistant Professor/ Senior Consultant	01	ESSENTIAL: A Post graduate Psychiatry qualification e.g., MD or a recognized qualification equivalent thereto in Psychiatry Experience : Three years' experience in a recognized institution in Psychiatry after obtaining the qualifying degree of M.D or qualification recognized equivalent thereto. DESIRABLE: 1. Clinical and/or research Experience in Telemedicine and/or Tele-training 2. Experience of working with multidisciplinary research teams 3. Indexed scientific publications	Rs. 1,50,000/-	50 years
02	Senior Resident/ Consultant	01	ESSENTIAL: A Post graduate Psychiatry qualification e.g., MD or a recognized qualification equivalent thereto in Psychiatry DESIRABLE: 1. Clinical and/or research Experience in Telemedicine and/or Tele-training 2. Experience of working with multidisciplinary research teams 3. Indexed scientific publications	Rs. 1,00,000/-	45 years

03	Clinical Psychologist/ Psychiatric Social Worker/ Psychiatric Nurse	01	<p>ESSENTIAL: First or Second Class M.A./M.Sc. degree in Psychology/ First- or Second- class M.A./M.S.W degree in Medical Psychiatric Social Work/ MSc in Psychiatric Nursing, from recognized institute as per Indian Nursing Council.</p> <p>DESIRABLE: 1. Additional qualifications and competencies, especially M.Phil in clinical Psychology/ M.Phil Psychiatric Social work/ PhD.</p> <p>2. Clinical and/or research Experience in Telemedicine and/or Tele-training</p> <p>3. Experience of working with multidisciplinary research teams</p>	Rs. 50,000/-	35 years
04	Project Co-ordinator	01	<p>ESSENTIAL:</p> <ul style="list-style-type: none"> • BE in engineering OR • Diploma in Engineering with 2 years' experience of working in health-related technologies or • MCA <p>DESIRABLE:</p> <ul style="list-style-type: none"> • Experience in setting up infrastructure and maintenance of IT for healthcare institutions • Experience in office administration preferably in public projects or telemedicine projects. 	Rs 40,000/-	35 Years
05	Date Entry Operator	01	<p>ESSENTIAL: Diploma in Computer Application</p> <p>DESIRABLE: Experience of working in healthcare projects with multidisciplinary teams.</p>	Rs 25,000/-	30 Years

Candidates have to download the application form from the website of IGIMS, Patna-14 and submit the same with self-attested Xerox copy of the certificates. The duly filled application form along with certificate copies should be sent through speed post/registered post to the **Director, Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna-800014 (Bihar)** on or before **26/10/2023 by 05:00 PM**. It is the sole responsibility of the candidate to track for the application and the undersigned is not responsible for any postal delay. The candidate needs to submit the application form as per the format. No change in serial no., order and the heading of the column to be made. Annexures may be added as separate sheets if required.

D. K. Singh



TERMS AND CONDITIONS:

1. No TA/DA will be paid for attending the interview/written exam/test.
2. Mere fulfilling the essential qualification does not guarantee the selection.
3. Incomplete application or applications without prescribed format or received after the due date will not be considered. Last date of receipt of application is **26/10/2023 till 05:00 PM**. The application will not be accepted through any other means.
4. In case of large number of applications, the interview may be spilled over to the next day or a screening test may be held or any other criteria may be adopted as may be deemed fit to shortlist the candidates. The decision of the competent authority in this regard will be final and no correspondence whatsoever will be entertained in this connection.
5. Selection will be made on the basis of performance in interview/test or as decided by the competent authority.
6. **Selection for the post mentioned at Sl. No. 1 & 2 will be done through Screening and Interview. In case of the post mentioned at Sl. No. 3, 4 & 5 screening will be done and if necessary, a written test may also be conducted in case of large number of applications received for the post mentioned at Sl. No.- 3, 4 & 5.**
7. Director, IGIMS, Patna reserves the right to cancel the advertisement/ selection without assigning any reasons.
8. If any declaration given or information furnished by him/her is found to be incorrect/false or if he/she is found to have willfully suppressed any material or information, he/she will be liable for removal from service and also such other action as may be deemed necessary by the competent authority.
9. If any candidate is found canvassing for his/her selection, he/she will be disqualified from the selection process and other action that may be deemed necessary by the competent authority.
10. The decision of the competent authority regarding the selection of candidate will be final and no representations in this regard will be entertained.
11. Final result will be declared on the website of IGIMS, Patna.
12. Candidates are advised to regularly visit the websites of IGIMS, Patna (www.igims.org) for updates regarding this recruitment. No separate communication will be sent to the candidates regarding change in the date and time of the interview/test.
13. The appointment is purely on contractual basis for a period of **six months** with effect from the date of joining, which can be extended depending on the performance of the candidate and at the discretion of the competent authority.
14. The appointment can also be terminated at any time, on either side, by giving one month's notice or by paying one month's salary without assigning any reason or on failure to complete the period of three months to the satisfaction of the competent authority.
15. No other/additional allowances other than the consolidated salary mentioned will be admissible. The appointee shall NOT be entitled to any of the benefits available to other employees of IGIMS, Patna-14 appointed on regular basis.
16. The appointee shall perform the duties as assigned to him/her. The competent authority reserves the right to assign any duty as and when required. No extra/additional allowances will be admissible in case of such assignment.
17. The appointee shall not have any right or claim to appointment on regular basis at IGIMS, Patna on any post.
18. The appointee shall be on whole-time appointment for the project concerned and shall not accept any other assignment paid or otherwise and shall not engage himself/herself in a private practice of any kind during the period of the contract.
19. No TA will be admissible for attending the interview and for joining the duties in case of selection.
20. The competent authority will have full right to adopt shortlisting criteria i.e. written test/ Experience/ Educational qualification or any other means for shortlisting the candidates. The list of shortlisted candidates for interview/test will be published on the institute website.
21. Any dispute related to this recruitment will be subject to the Hon'ble Court having jurisdiction over Patna (Bihar).

D. K. Singh

[Signature]

HOW TO APPLY :

Candidates should submit duly filled application form (As per the prescribed Proforma) along with all the relevant and following documents to "Director, Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna-800014 (Bihar) on or before 26/10/2023 till 5:00PM by Speed post/Registered post only. The envelope should be super-scribed "APPLICATION FOR THE POST OF"

- i) Duly filled prescribed application form.
- ii) Photocopy of Identification proof viz. Aadhar Card, Voter ID Card, Passport or any other Govt. identity proof.
- iii) Self-attested certificate, mark sheets and degrees.
- iv) 10th Mark sheet.
- v) Experience Certificates.
- vi) MCI/State Medical Council registration certificate
- vii) NOC (No Objection Certificate) for those candidates who are working in govt. organization.
- viii) Any other relevant document.

All the applicants are directed to submit their application through Speed/Registered post.

SELECTION PROCEDURE:

The applications received will be scrutinized by the Screening committee. Recruitments will be made through Interview and if necessary, a written test may also be conducted. The final decision regarding the appointment will be of the competent authority only. The list of candidates found eligible will be displayed on the websites of IGIMS, Patna. The candidates are advised to check the website <http://www.igims.org> for the date, time and venue for the interview or written test. No separate communication will be sent to the candidates.

DATE AND TIME OF INTERVIEW/TEST:

The date of interview/test will be notified on the website of IGIMS, Patna. Kindly keep checking the website of IGIMS, Patna. Interested candidates may submit their applications before the said last date of application submission.



Director

IGIMS, Patna-14

Date: 26/09/2023

Memo No.: 11 | IGIMS/PSY/TMC/2023

Copy to:- (1) Director cell/ Dy. Director/ HOD:-Psychiatry cum Nodal Officer, Tele Manas cell / F&CAO/ S.E. (BME)/ Chief Adm. Officer/Adm. Officer, IGIMS, Patna for information and needful.

(2) S.E. (Bio-Medical), IGIMS, Patna for uploading of detailed advertisement notice at Institute website.



Director

IGIMS, Patna-14

