

**INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES:****SHEIKHPURA: PATNA-14**

(AN AUTONOMOUS INSTITUTE OF GOVT. OF BIHAR)

Tel.: 0612 - 2297631, 2297099 Fax: 0612 - 2297225; Website: [www.igims.org](http://www.igims.org) E-Mail: [director@igims.org](mailto:director@igims.org)

Applications are invited on prescribed Performa from Indian citizen for appointment on following posts (Regular/Deputation/Contract) at IGIMS, Patna. Last date of submission of completed application is on 04-03-2020 at 4.00 PM through Regd. Post/Speed Post/Courier.

**(A) Regular Appointment**

Sl. No.	Name of Post	No. of post	Reservation point
01	Technician (Radiotherapy) Gr.-II	07	UR-02, UR (F)-01, BC-01, EWS-01, EBC (F)-01, SC (F)-01
02	Pump Operator	01	SC-01
03	Dissection Hall Attendant (Regular/contractual)	06	UR-02, EBC-01, UR (F)-01, SC-01, BC-01
04	Animal House Attendant Gr.-III	02	UR-01, EBC-01
05	Data Entry Operator Gr.- A	01	EBC-01
06	Library Attendant Gr.-II	01	EBC-01
07	Prosthetic & Orthotic Technician	02	UR-1, EBC-1
08	Stenographer	16	UR-08, EBC-03, SC-03, BC-02

**(B) Deputation/Contract (In the case of candidate on deputation is not available, contract appointment from eligible candidate shall be done)**

Sl. No.	Name of Post	No. of post	Reservation point
01	Stores Officer	01	UR
02	Financial Advisor	01	UR
03	Public Relation Officer (On deputation only).	01	UR

Details of posts, requisite qualification, experience, upper age limit, pay-scale, reservation rules, application fee etc., can be seen and Proforma of application can be downloaded from Institute's website [www.igims.org](http://www.igims.org).

Advt. No:-02/Non-Faculty/IGIMS/Estt./2020

*Bee*  
11/02/2020  
Director  
IGIMS, Patna-14



**(A) Regular**

**1. Technician (Radiotherapy) Grade –II**

**Essential Qualification/Experience**

**Essential**

B.sc. in Radiotherapy Technology (03 years course) or equivalent from a recognized University or Institute approved by Atomic Energy regulatory Board with 02 years experience in operating Radiotherapy equipments in an established centre.

Those having 02 year experience of working on Linear Accelerator and using advance technique (3 DCRT, IMRT & IGRT etc) will be given preference.

**OR**

Diploma in Radiotherapy Technology (02 years course) or equivalent from a recognized institution approved by Atomic Energy Regulatory Board with 03 years experience in operating Radiotherapy equipment's in an established centre.

Those having 03 year experience of working on Linear Accelerator and using advance techniques (3 DCRT, IMRT & IGRT etc) will be given preference.

**Upper Age Limit:** Between 18 and 30 years as on 04-03-2020. Age relaxation as per Govt. of Bihar Rule, i.e. 05 years for SC/ST, 03 years for EBC (MBC)/ BC and 03 years for all categories of Female Candidate (Benefits of reservation, age relaxation will be given to Bihar State domicile only and the applicants out-side the State of Bihar will not be entitled for the benefits of reservation. Handicapped candidate will be given the benefits of reservation and relaxation as per rule of Govt. of Bihar). Government Servant shall be given relaxation in age as per Govt. Rule.

**Pay Scale:** L -6, Basic Rs. 35400/- (Thirty Five thousand four hundred) + usual allowances.

**No. of post:-** 07 Posts.

**Reservation:** UR-02, UR (F)-01, EWS-01, BC-01, EBC (F)-01, SC (F)-01

**2. Pump Operator**

**Essential Qualification/Experience**

**Essential**

Should have posses ITI Diploma or equivalent qualification in the trade.

**Professional Qualification:**

Electrical workman permit/workman's competency certificate electrical workman's license (certificate of competent Class-II) or any other equivalent certificate with practice experience of 5 years in handling E & M plants i/e running maintenance, knowledge of I.C. engines, electric wiring motors, pumps, generating sets.

**Upper Age Limit:** Between 21 to 35 years as on 04-03-2020. Age relaxation as per Govt. of Bihar Rule, i.e. 05 years for SC/ST, 03 years for EBC (MBC)/ BC and 03 years for all categories of Female Candidate (Benefits of reservation, age relaxation will be given to Bihar State domicile only and the applicants out-side the State of Bihar will not be entitled for the benefits of reservation. Handicapped candidate will be given the benefits of reservation and relaxation as per rule of Govt. of Bihar). Government Servant shall be given relaxation in age as per Govt. Rule.

**Pay Scale:** L-1, Basic Rs. 18000/- (Eighteen thousand) + usual allowances.

**No. of post:-** 01Post.

**Reservation:** SC-01



### **3. Dissection Hall Attendant (Regular/Contract)**

#### **Essential Qualification/Experience (for regular appointment)**

##### **Essential**

10+ 2 or equivalent with one year experience in the concerned department

**Or,**

10<sup>th</sup> passed with three year experience in the concerned department.

**Or,**

8<sup>th</sup> passed with five years experience (handling dead body in Forensic/Anatomy department).

**Upper Age Limit:** Between 18 and 35 years as on 04-03-2020. Age relaxation as per Govt. of Bihar Rule, i.e, 05 years for SC/ST, 03 years for EBC (MBC)/ BC and 03 years for all categories of Female Candidate (Benefits of reservation, age relaxation will be given to Bihar State domicile only and the applicants out-side the State of Bihar will not be entitled for the benefits of reservation. Handicapped candidate will be given the benefits of reservation and relaxation as per rule of Govt. of Bihar). Government Servant shall be given relaxation in age as per Govt. Rule.

**Pay Scale:** L-2, Basic Rs. 19900/- (Nineteen thousand nine hundred) + usual allowances.

(For Regular appointment)

**No. of post:-** 06 Posts.

**Reservation:** UR-02, UR (F)-01, BC-01, EBC -01, SC-01

#### **For Contract Appointment**

##### **Essential**

10+ 2 or equivalent with one year experience in the concerned department

**Or,**

10<sup>th</sup> passed with three year experience in the concerned department.

**Or,**

8<sup>th</sup> passed with five years experience (handling dead body in Forensic/Anatomy department).

**Upper Age Limit:** up to 62 years as on 04-03-2020.

**Contract Period:** - Maximum up to three years or 65 years of age whichever is earlier. Contract appointment will initially be for one year thereafter year wise extension up to further two years will be given on the basis of its need & performance which will be discretion of the competent authority.

**Consolidated remuneration:** Rs. 19900/- (Nineteen thousand nine hundred only) per month. No other benefit as like regular appointment.

**Note:-** In the case of suitable candidate for regular appointment on Dissection Hall Attendant is not available, contractual appointment from eligible candidate shall be done on the post of Dissection Hall Attendant.

### **4. Animal House Attendant Grade-III**

#### **Essential Qualification/Experience**

##### **Essential**

8th Standard Pass

##### **Desirable**

Experience of handling, feeding and care of animals normally used for medical research.



**Upper Age Limit:** Between 18 and 30 years as on 04-03-2020. Age relaxation as per Govt. of Bihar Rule, i.e, 05 years for SC/ST, 03 years for EBC (MBC)/ BC and 03 years for all categories of Female Candidate (Benefits of reservation, age relaxation will be given to Bihar State domicile only and the applicants out-side the State of Bihar will not be entitled for the benefits of reservation. Handicapped candidate will be given the benefits of reservation and relaxation as per rule of Govt. of Bihar). Government Servant shall be given relaxation in age as per Govt. Rule.

**Pay Scale:** L-1, Basic Rs. 18000/- (Eighteen thousand) + usual allowances.

**No. of post:-** 02 Posts.

**Reservation:** UR-01, EBC -01

#### **5. Data Entry Operator Grade - A**

##### **Essential Qualification/Experience**

- (i) 12<sup>th</sup> Standard pass or equivalent;
- (ii) Should possess a speed of not less than 8000 key Depressions per hour for Data Entry work.

**Note:-** The Speed of 8000 key depressions per hour for Data Entry Operator work is to be judged by conducting a speed test on the EDP machine (9) by the competent authority.

**Upper Age Limit:** Up to 30 years as on 04-03-2020. (Relaxable up to 40 years in the case of employees of IGIMS). Age relaxation as per Govt. of Bihar Rule, i.e, 05 years for SC/ST, 03 years for EBC (MBC)/ BC and 03 years for all categories of Female Candidate (Benefits of reservation, age relaxation will be given to Bihar State domicile only and the applicants outside the State of Bihar will not be entitled for the benefits of reservation. Handicapped candidate will be given the benefits of reservation and relaxation as per rule of Govt. of Bihar). Government Servant shall be given relaxation in age as per Govt. Rule.

**Pay Scale:** L-4, Basic Rs. 25500/- (Twenty five thousand five hundred) + usual allowances.

**No. of post:-** 01 Post.

**Reservation:** EBC -01

#### **6. Library Attendant Grade – II**

##### **Essential Qualification/Experience**

##### **Essential**

- 1. Matriculation or equivalent.
- 2. Experience of having worked in a Library for at least 2 Years.

**OR**

Certificate in Library Science/ librarianship from a recognized Institution.

##### **Desirable**

Knowledge of typing.

**Upper Age Limit:** Between 18 and 30 years as on 04-03-2020. (Relaxable up to 40 years in the case of employees of IGIMS). Age relaxation as per Govt. of Bihar Rule, i.e, 05 years for SC/ST, 03 years for EBC (MBC)/ BC and 03 years for all categories of Female Candidate (Benefits of reservation, age relaxation will be given to Bihar State domicile only and the applicants out-side the State of Bihar will not be entitled for the benefits of reservation. Handicapped candidate will be given the benefits of reservation and relaxation as per rule of Govt. of Bihar). Government Servant shall be given relaxation in age as per Govt. Rule.



**Pay Scale:** L-3, Basic Rs. 21700/- (Twenty One thousand seven hundred) + usual allowances.

**No. of post:-** 01 Post.

**Reservation:** EBC -01

## **7. Prosthetic & Orthotic Technician**

### **Essential Qualification/Experience**

#### **Essential**

- (a) (i) 10+2 from a recognized Board + ITI or equivalent certificate (of minimum 1 year duration) in Industrial Shoe making, Leather Work and Moulding preferably with specialization in Surgical Shoes and leather Moulding from a recognized institute.  
(ii) 2 years experience in the trade, preferably in Prosthetic and Orthotic Workshop.

**OR**

- (b) (i) 10+2 from a recognized Board + ITI or equivalent certificate (of minimum 1 year duration) in Tailoring or Sewing from a recognized institute.  
(ii) 2 years experience in the trade, preferably in Prosthetic and Orthotic Workshop.

**Upper Age Limit:** Between 18 and 30 years as on 04-03-2020. (Relaxable up to 40 years in the case of employees of IGIMS). Age relaxation as per Govt. of Bihar Rule, i.e. 05 years for SC/ST, 03 years for EBC (MBC)/ BC and 03 years for all categories of Female Candidate (Benefits of reservation, age relaxation will be given to Bihar State domicile only and the applicants out-side the State of Bihar will not be entitled for the benefits of reservation. Handicapped candidate will be given the benefits of reservation and relaxation as per rule of Govt. of Bihar). Government Servant shall be given relaxation in age as per Govt. Rule.

**Pay Scale:** L-4, Basic Rs. 25500/- (Twenty five thousand five hundred) + usual allowances.

**No. of post:-** 02 Posts.

**Reservation:** UR -01, EBC -01

## **8. Stenographer**

### **Essential Qualification/Experience**

- (i) Matriculation or equivalent;  
(ii) A Speed of 80 w. p..m in Stenography (English/Hindi).

**Upper Age Limit:** Between 18 and 30 years as on 04-03-2020. (Relaxable up to 40 years in the case of employees of IGIMS). Age relaxation as per Govt. of Bihar Rule, i.e. 05 years for SC/ST, 03 years for EBC (MBC)/ BC and 03 years for all categories of Female Candidate (Benefits of reservation, age relaxation will be given to Bihar State domicile only and the applicants out-side the State of Bihar will not be entitled for the benefits of reservation. Handicapped candidate will be given the benefits of reservation and relaxation as per rule of Govt. of Bihar). Government Servant shall be given relaxation in age as per Govt. Rule.

**Pay Scale:** L-4, Basic Rs. 25500/- (Twenty five thousand five hundred) + usual allowances.

**No. of post:-** 16 Posts.

**Reservation:** UR-08, EBC-03, SC-03, BC-02



## **(B) Deputation Appointment**

### **1. Stores Officer (On Deputation)**

#### **Essential Qualification/Experience**

Officers of Central/ State/ U.T Govts. failing which officers of Central Statutory/Autonomous Bodies holding analogous posts on regular basis or with 3/5 years of regular service in the scale of Rs. 2000-3200/1640-2900 (Pre-revised), Rs. 9300-38400+ GP Rs. 4600 (Pre-revised) respectively and possessing the following:

- (i) Degree of a recognized University or equivalent;
- (ii) Post Graduate Degree/ Diploma in Materials Management of a recognized University/ Institution or equivalent; and
- (iii) Not less than 5 years experience in a supervisory capacity in handling stores, preferably medical.  
(Period of Deputation shall not ordinarily exceed 3 years).

**Upper Age Limit:** Up to 56 years as on 04-03-2020.

**Pay Scale:** L-10, Basics-Rs.56100/- (Fifty six thousand one hundred) + other allowances as per rule.

**No. of post:-** 01 Post.

**Reservation:** UR-01

### **Stores Officer (On Contract)**

#### **Essential Qualification/Experience**

Officers of Central/ State/ U.T Govts. failing which officers of Central Statutory/Autonomous Bodies holding analogous posts on regular basis or with 3/5 years of regular service in the scale of Rs. 2000-3200/1640-2900 (pre-revised)/Rs. 9300-38400+GP Rs. 4600 (Pre-revised) respectively and possessing the following:

- (i) Degree of a recognized University or equivalent;
- (ii) Post Graduate Degree/ Diploma in Materials Management of a recognized University/ Institution or equivalent; and
- (iii) Not less than 5 years experience in a supervisory capacity in handling stores, preferably medical.

**Upper Age Limit:** Up to 62 years as on 04-03-2020.

**Contract Period:** - Maximum up to three years or 65 years of age whichever is earlier. Contract appointment will initially be for one year thereafter year wise extension up to further two years will be given on the basis of its need & performance which will be discretion of the competent authority.

**Consolidated remuneration:** Rs. 56100/- (Fifty six thousand one hundred only). No other benefit as like regular/deputation appointment.

**No. of post:-** 01 Post.

**Reservation:** UR-01

**Note:-** In the case of suitable candidate for appointment on deputation on the post of Stores Officer is not available, contractual appointment from eligible candidate shall be done on the post of Stores Officer.



## **2. Financial Advisor (On Deputation)**

### **Essential Qualification/Experience**

Officers from any of the Central Organised Accounts Services holding analogous posts or posts in the pay scale of Rs. 3000-4500 (Pre-revised), PB-3 Rs. 15600-39100+ GP Rs. 6600 (Pre-revised) respectively with 5 years of regular service in the grade;

In the event of not finding suitable officers from the Organised Accounts Services, officers in the Finance and Accounts Departments of Central Statutory/ Autonomous Bodies or Public Sector Undertakings holding the posts of the level specified above shall be considered.

(Period of Deputation shall not exceed 3 years).

**Upper Age Limit:** Up to 56 years as on 04-03-2020.

**Pay Scale:** L-12, Basics Rs.-78800/- (Seventy eight thousand eight hundred) + other allowances as per rule.

**No. of post:-** 01 Post.

**Reservation:** UR-01

## **Financial Advisor (On Contract)**

### **Essential Qualification/Experience**

Officers from any of the Central Organised Accounts Services holding analogous posts or posts in the pay scale of Rs. 3000-4500 (Pre-revised), PB-3 Rs. 15600-39100+ GP Rs. 6600 (Pre-revised) respectively with 5 years of regular service in the grade;

In the event of not finding suitable officers from the Organised Accounts Services, officers in the Finance and Accounts Departments of Central Statutory/ Autonomous Bodies or Public Sector Undertakings holding the posts of the level specified above shall be considered.

**Upper Age Limit:** Up to 62 years as on 04-03-2020.

**Contract Period:** - Maximum up to three years or 65 years of age whichever is earlier. Contract appointment will initially be for one year thereafter year wise extension up to further two years will be given on the basis of its need & performance which will be discretion of the competent authority.

**Consolidated remuneration:** Rs. 78800/- (Seventy eight thousand eight hundred only). No other benefit as like regular/deputation appointment.

**No. of post:-** 01 Post.

**Reservation:** UR-01

**Note:-** In the case of suitable candidate for appointment on deputation on the post of Financial Advisor is not available, contractual appointment from eligible candidate shall be done on the post of Financial Advisor.

## **3. Public Relation Officer (On Deputation only)**

### **Essential Qualification/Experience**

Officers under the Central /State/U.T. Governments or Central Statutory/Autonomous Bodies or Central Public Sector undertaking holding analogous posts on regular basis or with 5/8 years regular service in a pay scale of Rs.2200-4000 /Rs. 2000-3500 (Pre-revised), Rs. 15600-39100+GP Rs. 5400



(Pre-revised)/Rs. 9300-34800+GP Rs. 4600 (Pre-revised) respectively or equivalent and having the followings:

- (i) Degree of a recognised University or equivalent;
  - (ii) Post Graduate Diploma in Journalism/Public Relations; and
  - (iii) Not less than 7 years of experience out of which at least 5 years in supervisory capacity in public relations/publicity, printing and publishing.
- (Period of deputation shall not ordinarily exceed 4 years).

**Upper Age Limit:** Up to 56 years as on 04-03-2020.

**Pay Scale:** L-11, Basic Rs. 67700/- (Sixty seven thousand seven hundred) + other allowances as per rule.

**No. of post:-** 01 Post.


**Reservation:** UR -01

### **GENERAL INFORMATION**

1. Application form can be downloaded from our website <http://www.igims.org>. The cost of application form Rs. 500/- (Rupees Five Hundred) and Rs. 125/- (Rupees One Hundred Twenty Five) for SC/ST candidate (**Non Refundable**) payable to The Director, IGIMS, Patna in the form of Demand Draft.
2. Candidates employed in Government/Semi Government Department or any other employer must submit their application along with **No Objection Certificate** issued by the employer at the time of interview and attach with their application otherwise they will not be considered for selection. In case not in employment, candidate must submit in writing that they are neither employed at any organization nor doing any course anywhere.
3. SC/ST candidate must attach their caste certificate issued by Circle Officer of respective District/Circle of Bihar along with application form. **EBC (MBC)/BC** Candidate must attach their Caste Certificate along with certificate of exemption from **Creamy Layer** duly issued by the Circle Officer of respective District/Circle of Bihar along with application form, if claimed for reservation.
4. In the case of Direct Recruitment, Reservation point and relaxation in upper age limit will be applicable as per rule of Govt. of Bihar. **Benefit reservation will be given to Bihar State domicile only and the applicant outside of State of Bihar will not be entitled for the benefit of reservation. Handicapped person/candidate will be given the benefit of reservation as per rule of Govt. of Bihar. Person working in Govt. Institution shall be given relaxation as per rule. These are applicable for direct recruitment/regular appointment.**
5. Number of vacancy, may increase or decrease.
6. In addition to Pay, other allowances will be admissible as per rule (wherever applicable except contractual appointment).
7. The post is non-practicing, Private Practice of any kind direct or in-direct including laboratory is strictly prohibited and if found indulging in such private practice, appointment of candidate shall be terminated.
8. The Director of the Institute reserves the right to reject/accept any or all the applications without assigning any reason and to cancel this advertisement.
9. Canvassing in any form will be a disqualification.
10. No TA/DA is admissible for attending the Interview/Written test.
11. Last date of submission of completed application is on 04-03-2020 at 4:00 P.M. through Regd. Post/Speed Post/Courier. Application coming after last date of its submission shall not be received and accepted. Institute shall not be responsible for any postal delay. Applicants are required to submit their application, along with their all required educational and experience certificates, requisite fee and passport size photograph, duly filled up in all respect within stipulated date and time.
12. Proforma of application is attached with this advertisement.




13. In the case of suitable candidate for regular appointment on Dissection Hall Attendant is not available, contractual appointment from eligible candidate shall be done on the post of Dissection Hall Attendant.
14. In the case of suitable candidate for appointment on deputation on the post of Stores Officer/Financial Advisor is not available, contractual appointment from eligible candidate shall be done on the post of Stores Officer/Financial Advisor.
15. Eligibility criteria (Qualification & Experience etc) of Pump Operator, Dissection Hall Attendant & Prosthetic Orthotic Technician are subject to approval of BOG of IGIMS, Patna and if not approved, appointment to be made on these posts shall be liable to be terminated.

✓   
Director,  
IGIMS, Patna-14

Memo No. /Adm.

Dated: - -2020


Copy forwarded to Private Secretary, for bringing in to kind notice of the Hon'ble Health Minister, cum Chairman, Board of Governors, I.G.I.M.S., Patna.

  
Director,  
IGIMS, Patna-14

Memo No. /Adm.

Dated: - -2020

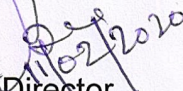
Copy forwarded to the Principal Secretary, Health Department, Govt. of Bihar, Patna for needful information.

  
Director,  
IGIMS, Patna-14

Memo No. 836 /Adm.

Dated: 13 -02 -2020

Copy forwarded to: Director Cell /Dean/Medical Superintendent/Principal, Medical College/Accounts Section/ Reservation Cell/S.E. (Bio-Medical) : For making it available on the website of the Institute/ Sri Rakesh Ranjan (Senior Administrative Assistant) for prompt advertisement in the New-paper/s after taking necessary approval of the Director.

  
Director,  
IGIMS, Patna-14