

**INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES: SHEIKHPURA: PATNA-14**

(AN AUTONOMOUS SUPERSPECIALITY INSTITUTE OF GOVT. OF BIHAR)

Tel.: 0612-2297631, 2297099 Fax: 0612 - 2297225: Website: [www.igims.org](http://www.igims.org); E-Mail: [director@igims.org](mailto:director@igims.org)

Letter No: -IGIMS/2024/198 /IC-007/Research

Date: 24/08/2024

To,

**The Superintending Engineer (Bio-Medical)**  
IGIMS, Patna-14**Subject: - For uploading advertisement for the post of Data Entry Operator-Grade-A (DEO-A) on IGIMS, website.**

Advertisement for Walk-In-Interview for the post of **Data Entry Operator- Grade-A (DEO-A)** in a project entitled "**Genetic analysis by Next Gen sequencing and Genotype-Phenotype Correlation in Primary steroid Resistant Nephrotic Syndrome**" Proposal Id: IIRP-2023-7476 funded by ICMR, New Delhi Govt. of India on contractual basis as per ICMR guideline. Duration: 1 Year extendable up to 3 years as per project requirement.

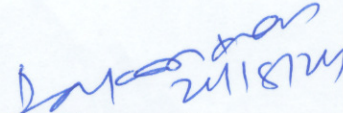
A Walk-in interview of eligible Indian Citizen for appointment of above post has been fixed on **5<sup>th</sup> September 2024** at **11:30 A.M** in the Director's board room IGIMS, Patna. Reporting time: **09:30 A.M**

**Staff Requirement**

Name of The Post	No. of The Post	Qualification	Desirable	Salary	Age Limit	Remarks
Data Entry Operator-Grade-A (DEO-A)	01 (One)	1. Intermediate or 12 <sup>th</sup> pass in Science stream from recognized board. 2. Certificate/ Diploma course in computer Application from a recognized institute or equivalent. 3. A Speed test of not less than 15000 key depressions per hour through speed test on computer.	ICH GCP Certified and Minimum 1 years experience of any research project	29,200/- per Month (Consolidated)	30 Years	Relaxation of age as per rule ICMR prescribed

Candidates having requisite qualification & experience with a copy of complete BIO-DATA with their original papers and its photocopy with two passport size photographs may come for walk-in interview on date and time mentioned above. No TA/DA is allowed for appearing in the interview.

**Director, IGIMS, Patna** reserves the right to cancel the recruitment process at any stage without assigning any reason.

  
**Dean Research**  
IGIMS, Patna



## FORMAT FOR APPLICATION

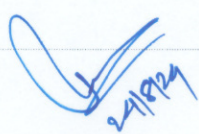
**Passport  
Size  
Photo**

1. Name of the Post applied for:
2. Advertisement File No. & Date:
3. Name of the Candidate  
(BLOCK LETTER):
4. Father's Name (BLOCK LETTER) :
5. Date of Birth:
6. Age:
7. Gender:
8. Category (UR/OBC/SC/ST) :
9. Permanent Address:
10. Address of Correspondence:
11. Email Address:
12. Phone No. Mobile. No.:
13. Qualification from High School and above:

S. No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks
1.				
2.				
3.				
4.				
5.				

14. Experience (Post Qualification):

S. No.	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1.						
2.						
3.						
4.						
5.						

  
22/1/2024



I solemnly affirm that the information furnished above is true and correct in all respects to the best of my knowledge. I have not concealed any information. I undertake that any information furnished herein if found to be incorrect or false, then I shall be liable for action as per rules in force.

Date:-  
Place:-

Name of Candidate:

.....  
(Signature of the Candidate)

\*Kindly attached self-attested copy of all necessary documents in favor of your eligibility about qualification and experience.

**Enclosures attached: -**

- 1.
- 2.

