



Office of the Director
INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES,
SHEIKHPURA, PATNA – 800 014 (Bihar, India)
Tel.: 0612 – 2297631, 2297099; Fax: 0612 – 2297225; Website: www.igims.org;
E-Mail: director@igims.org

Tender Notice No.: 07 / 2021 – 2022 / IGIMS / Store

SHORT TENDER NOTICE

FOR SUPPLY OF SURGICAL & EXAMINATION GLOVES

Sealed Tenders in two Bid System are invited from manufacturers or their authorized dealer for supply of **Surgical Gloves and Examination Gloves** on urgent basis for day to day uses at Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna (Bihar).

The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise. The Director, Indira Gandhi Institute of Medical Sciences, Patna reserves the right to select the item (in single or multiple units) or to reject any quotation wholly or partly without assigning any reason. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected.

Item name with Specification:

Sl. No.	Item name with specification	Unit	Quantity (pairs)
1.	Surgical Gloves Size 6½ Inches B.I.S Specification Gloves, Surgical Rubber, Made of Hypoallergenic Latex, 100%, Electronically Tested Sterilized by Gamma Irradiation / ETO IS No: 13422-92	Pair	40 000 Pairs
2.	Surgical Gloves Size 7 Inches B.I.S Specification Gloves, Surgical Rubber, Made of Hypoallergenic Latex, 100%, Electronically Tested Sterilized by Gamma Irradiation / ETO IS No: 13422-92	Pair	60 000 Pairs
3.	Surgical Gloves Size 7½ Inches B.I.S Specification Gloves, Surgical Rubber, Made of Hypoallergenic Latex, 100%, Electronically Tested Sterilized by Gamma Irradiation / ETO IS No: 13422-92	Pair	50 000 Pairs
4.	Latex Examination Gloves made of natural rubber latex. Non sterile, ambidextrous, AQL 1.5 micro textured powdered with absorbable dusting powder USP, Size:- Small	100 pcs. Per box	10000 Box
5.	Latex Examination Gloves made of natural rubber latex. Non sterile, ambidextrous, AQL 1.5 micro textured powdered with absorbable dusting powder USP, Size:- Medium	100 pcs. Per box	25000 Box
6.	Latex Examination Gloves made of natural rubber latex. Non sterile, ambidextrous, AQL 1.5 micro textured powdered with absorbable dusting powder USP, Size:- Large	100 pcs. Per box	25000 Box

The quantity shown against each item is tentative. It may be varied (Increase/Decrease) as per demand of the institute at the time of placing order. Further, the items will not be purchased in one lot. It will be purchased as and when required during the validity period.

Interested bidders are requested to quote their most competitive prices and submit sealed quotation bearing this tender reference and submit on **23.07.2021 on or before 4 PM.** at the office of “**The Director, Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna – 800014 (Bihar).** Any bids received after 4:00 P.M. on 23. 07 .2021 shall not be considered.

The Technical Bids will be opened on 24. 07 .2021 at 11:30 A.M. at Conference Hall, 2nd Floor, Administrative Block of the Institute. The bidders or their authorized representatives may also be present during the opening of the Technical Bid, if they desire so, at their own expenses. The date & time for opening of Financial Bids will be informed later on to the technically qualified bidders.

The quotation should be accompanied by attested copies of the following: MARKED AS COVER A : TECHNICAL BID

- (i) **Drug /Manufacturing LICENCE:** Attested/notarized copy of **Valid Drug/Manufacturing license** of manufacturer issued by the concerned Licensing Authority must be submitted with the tender. The license must have been duly renewed up to date and drugs quoted shall be clearly highlighted in the license. Original license should be produced if demanded for verification.
- (ii) **Average Annual Turnover:** of the bidder in the last three financial years 2017-18 , 2018-19 & 2019-20 shall not be less than **Rs 50 Lakhs**.

Annual turnover statement from sales of items for the last three financial years 2017-18 , 2018-19 & 2019-20 certified by the Auditor/Chartered Accountant should be submitted.
- (iii) **Certification of ISO 9001:2008/9001:2015:** Attested/notarized copy of **Valid ISO 9001:2008/9001:2015** certificate of the manufacturer for **Latex examination Gloves** must be submitted with the tender.
- (iv) **Certification of GMP, ISO 13485 & ISO 9001:2008 or 9001:2015 and IS No: 13422-92:** Attested/notarized copy of Valid GMP, ISO 13485 & ISO 9001:2008 or 9001:2015 and IS No: 13422-92 certificate of the manufacturer for **Surgical Gloves** must be submitted with the tender.
- (v) **EXECUTION OF SIMILAR CONTRACTS :** Details of supplies (Quoted items) made during the past 3 financial years 2017-18 , 2018-19 & 2019-20 with summary of Purchase orders (minimum 3) for the quoted items to Govt. Institutions/ Govt. PSUs or to programs sponsored by WHO, UNICEF, UNOPS, RITES etc must be submitted by the Bidder.
- (vi) **GST REGISTRATION NUMBER:** Attested/notarized photocopy of GST Registration number must be submitted with the Bid document.
- (vii) **Permanent Account Number:** Attested/notarized photocopy of PAN Card of the Bidder issued by Income Tax Department need to be submitted.
- (viii) **NON-CONVICTION CERTIFICATE & BLCKLISTING :** Attested/notarized copy of Non-conviction Certificate issued by the Competent Authority of the concerned state certifying that the firm has not been convicted in the last three years i. e 2017-18 , 2018-19 & 2019-20.

(Bids for any items for which the Bidder has been blacklisted or debarred by any State/UT Government /Central Government / its Drug Procurement Agencies due to quality failure or fraudulent/illegal practices of the drugs supplied will not be considered.)
- (ix) **ROAD PERMITS/WAY BILLS:** Tender Inviting Authority will not take any responsibility for supplying Road Permits/Way bills. It will be the responsibility of supplier to arrange for Road Permits for dispatch of consignments to Assam.
- (x) **FIRM DELIVERY SCHEDULE & SUPPLY CONDITIONS & PENALTIES:** Supply shall commence within 7 days from the date of order and supply of ordered quantity shall be completed within 14 days from the date of issuing the order.

In case if MRP is encrypted on the body of the items to be supplied, the successful bidder should ensure omission/strikeout of the same prior to commencement of supply.

In case there is delay in delivery beyond the stipulated period as mentioned in the purchase order, there shall be penal deduction @ 1 % of the value of delayed goods per day of delay or part thereof subject to a maximum of 10 % of the total order value.

Once the maximum price reduction is reached, termination of the contract may be considered. Non- performance of the contract provisions shall make the successful bidder liable to be disqualified to participate in any tender for the next 3 years, in addition to forfeiture of Security Deposit.

- (xi) **Tender Cost: A Demand draft of Rs. 2,500/-** (Rupees Two Thousand Five Hundred only) towards non-refundable tender fee, drawn in favor of “The Director, IGIMS, Patna” payable at Patna (Bihar) should accompany the Technical bid documents. **In the absence of tender cost, the tender will not be accepted.**
- (xii) **Earnest Money Deposit (EMD):** A refundable amount of **Rs. 50, 000/-** (Rs. Fifty Thousand Only) as earnest money deposit (EMD) in the shape of DD from a scheduled bank in India (valid for a minimum period of 3 months from the date of submission of tender) should accompany the bid documents. The DD drawn in favour of “The Director, IGIMS, Patna” payable at Patna (Bihar) should accompany the bid documents. The EMD should be kept in a separate sealed envelope, should be marked clearly and put in the outer envelope that contains the technical and financial bid envelopes. Failure to deposit Earnest Money will lead to rejection of tender. In the event of the awardees bidder backing out, EMD of that bidder will be forfeited.
- (xiii) **Samples of one pair of each quoted items** are to be attached with technical bid for evaluation. Without submission of samples, bid will not be evaluated and summarily rejected.
- (xiv) **PAYMENT PROVISIONS:** Payment will be made within 30 days from receipt and acceptance of materials at destination against submission of bill & receipted challan (in triplicate) with stock entry details, and batch wise test certificate from NABL Lab.

The quotation should be accompanied by signed & sealed copy of Price Bid: MARKED AS COVER B: Price BID

The two separately sealed covers {Technical bid (Cover “A”) and Price Bid (Cover “B”)} shall be placed together inside another cover which shall be sealed and super scribed as “SHORT TENDER FOR SUPPLY OF SURGICALS & Examination Gloves” and addressed to “The Director, Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna – 800014 (Bihar)” will be received up to 23.07.2021 on or before 4.00 P.M. at the o/o The Director, Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna – 800014 (Bihar).

Sl. No.	Name of the Item	UNIT RATE	Applicable GST (in Rs.)	GST % with HSN Code	Quantity to be supplied	Amount (in Rs.)
	1	2	3	4	5	6 {[2+3}x5}
1.	Surgical Gloves Size 6½ Inches B.I.S Specification Gloves, Surgical Rubber, Made of Hypoallergenic Latex, 100%, Electronically Tested Sterilized by Gamma Irradiation / ETO IS No: 13422-92				40 000 Pairs	

2.	Surgical Gloves Size 7 Inches B.I.S Specification Gloves, Surgical Rubber, Made of Hypoallergenic Latex, 100%, Electronically Tested Sterilized by Gamma Irradiation / ETO IS No: 13422-92				60 000 Pairs	
3.	Surgical Gloves Size 7½ Inches B.I.S Specification Gloves, Surgical Rubber, Made of Hypoallergenic Latex, 100%, Electronically Tested Sterilized by Gamma Irradiation / ETO IS No: 13422-92				50 000 Pairs	
4.	Latex Examination Gloves made of natural rubber latex. Non sterile, ambidextrous, AQL 1.5 micro textured powdered with absorbable dusting powder USP, Size:- Small				10000 Box	
5.	Latex Examination Gloves made of natural rubber latex. Non sterile, ambidextrous, AQL 1.5 micro textured powdered with absorbable dusting powder USP, Size:- Medium				25000 Box	
6.	Latex Examination Gloves made of natural rubber latex. Non sterile, ambidextrous, AQL 1.5 micro textured powdered with absorbable dusting powder USP, Size:- Large				25000 Box	

The Institute reserves the right to accept in part or in full or reject any or more Tender/offer without assigning any reasons or cancel the tendering process and reject all Tender at any time prior to award of contract, without accepting any liability, whatsoever.

L1 shall be decided on lowest total amount including taxes.

All disputes shall be subject to Patna (Bihar) Jurisdiction only.

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Director
I.G.I.M.S. – Patna.