



Office of the Director
INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES,

SHEIKHPURA, PATNA-14.

Tel.: 0612 - 2297631, 2297099, Fax: 0612 - 2297225, Website: www.igims.org

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Urgent Short Quotation notice no- 14 /2022-2023/IGIMS/Store

URGENT SHORT QUOTATION NOTICE

Rate Contract for the supply of IT Equipments for National Tele Mental Health Program

Sealed Tenders in two Bid System (Technical and Price) are invited for manufacturers or their authorized dealer for the rate contract towards supply of Laptop, all in one Desktop, UPS, Handset, Printer, IP Phone and other items to Indira Gandhi Institute of Medical Science, Sheikhpura, Patna (Bihar).

The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise. The Director, Indira Gandhi Institute of Medical Sciences, Patna reserves the right to select the item (in single or multiple units) or to reject any quotation wholly or partly without assigning any reason. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected.

Items name with specification:

Sl. no	Item name with specification
1.	Laptop; Qty. 02 15 11 th Gen or equivalent 2.2 GHz Speed, Dual-core, 8 GB DDR4 RAM, 500 GB SSD 500 GB HDD, 14" monitor, WI-FI. Ethernet Port, Bluetooth, 3 or more USB ports, 1 HDMI, External Mouse, In-built microphones and speakers. 5 years onsite warranty Original Windows 10 Pro License
2.	Desktop; Qty. 12 All-in-One configuration 15 11 th Gen or equivalent 2.2 GHz Speed, Dual-core, 8 GB DDR4 RAM, 500 GB SSD 500 GB HDD SATA 7200 rpm. 21" monitor, WI-FI, Ethernet Port, Bluetooth, 4 or more USB ports, 1 HDMI, Mouse & keyboard, In-built microphones and speakers. 5 years onsite warranty Original Windows 10 Pro License

3.	<p>Headset; Qty. 20</p> <p>Wired Over Ear Headset with adjustable Directional Mic Compatible with Windows desktop/laptop and phones</p>
4.	<p>Printer Qty. 02</p> <p>LaserJet/Ink Tank Multi-Function (Print, Scan, Copy). Scanner type- Flatbed Printer Output-Black & White; Connectivity Wireless, USB, Ethernet; Operating System: Windows: 10 and 8 (32-bit, 64-bit), Mac. Android, and iOS Pages per minute at least 20 pages: Page size supported A4, A5, B5, envelopes, postcards. Duplex printing, Duplex scanning; Print resolution: More than 200 DPI, Up to 600 x 600 DPI, 5-year warranty.</p>
5.	<p>Router Qty. 05</p> <p>Dual Band Wireless, WI-FI Speed Up to 866 Mbps/5 GHz+300 Mbps/2.4 GHz, MU-MIMO 4 ports 10/100Mbps LAN and 1 port 10/100Mbps WAN Guest Access</p>
6.	<p>UPS Qty. 01</p> <p>Sine-wave Online UPS with 2 hour backup for entire network (desktops, router, printer, phones). Capacity: 10 KVA</p>
7.	<p>IP Phone Qty. 15</p> <p>IP phones to be used by both TMCs and MHPS to support the IVR calls through the internet.</p>
8.	<p>Internet Connectivity</p> <p>Business-class Leased Line broadband of at least 100 Mbps (1:1)</p>

Interested bidders are requested to quote their most competitive prices and submit sealed quotation bearing this tender reference and submit on **06 / 10/2022** or before **4:00 PM.** at the office of "The Director, Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna - 800014 (Bihar). Any bids received after **4:00 P.M.** on **06/ 10/2022** shall not be considered.

The Technical Bids will be opened on **07/ 10/2022** at **3:00 PM.** at Conference Hall, Administrative Block of the Institute. The bidders or their authorized representatives may also be present during the opening of the Technical Bid, if they desire so, at their own expenses. The date & time for opening of Financial Bids will be informed later on to the technically qualified bidders.

The quotation should be accompanied by attested copies of the following: MARKED AS COVER A : TECHNICALBID

- (i) **Average Annual Turnover:** of the bidder in the last three financial years 2019-2020, 2020-2021 & 2021 - 2022 shall not be less than Rs 50 Lakhs. Annual turnover statement from sales of items for the last three

financial years 2019-2020, 2020-2021 & 2021 -2022 certified by the Auditor/Chartered Accountant should be submitted.

- (ii) **Attested/ notarized copy of valid GMP, ISO 13485 & ISO 9001:2008 or 9001:2015 and IS No-13422-92** certificate of the manufacture for Surgical Gloves must be submitted with the tender.
- (iii) **EXECUTION OF SIMILAR CONTRACTS** : Details of supplies (Quoted items) made during the past 3 financial years 2019-2020, 2020-2021 & 2021 -2022 with summary of Purchase orders (minimum 3) for the quoted items to Govt. Institutions/ Govt. PSUs or to programs sponsored by WHO, UNICEF, UNOPS, RITES etc must be submitted by the Bidder.
- (iv) **GST REGISTRATION NUMBER**: Attested/notarized photocopy of GST Registration number must be submitted with the Bid document.
- (v) **Permanent Account Number**: Attested/notarized photocopy of PAN Card of the Bidder issued by Income Tax Department need to be submitted.
- (vi) **NON-CONVICTION CERTIFICATE & BLCKLISTING** : Attested/notarized copy of Non-conviction Certificate issued by the Competent Authority of the concerned state certifying that the firm has not been convicted in the last three years i. e 2019-2020, 2020-2021 & 2021 -2022.
(Bids for any items for which the Bidder has been blacklisted or debarred by any State/UT Government /Central Government / its Drug Procurement Agencies due to quality failure or fraudulent/illegal practices of the drugs supplied will not be considered.)
- (vii) **ROAD PERMITS/WAY BILLS**: Tender Inviting Authority will not take any responsibility for supplying Road Permits/Way bills. It will be the responsibility of supplier to arrange for Road Permits for dispatch of consignments to Assam.
- (viii) **FIRM DELIVERY SCHEDULE & SUPPLY CONDITIONS & PENALTIES**: Supply shall commence within 7 days from the date of order and supply of ordered quantity shall be completed within 14 days from the date of issuing the order.
In case if MRP is encrypted on the body of the items to be supplied, the successful bidder should ensure omission/strikeout of the same prior to commencement of supply.
In case there is delay in delivery beyond the stipulated period as mentioned in the purchase order, there shall be penal deduction @ 1 % of the value of delayed goods per day of delay or part thereof subject to a maximum of 10 % of the total order value.
Once the maximum price reduction is reached, termination of the contract may be considered. Non-performance of the contract provisions shall make the successful bidder liable to be disqualified to participate in any tender for the next 3 years, in addition to forfeiture of Security Deposit.
- (ix) **Tender Cost**: A Demand draft of Rs. 2500/- (Rupees: Twenty Five Thousand only) towards non-refundable tender fee, drawn in favor of "The Director, IGIMS, Patna" payable at Patna (Bihar) should accompany the Technical bid documents. In the absence of tender cost, the tender will not be accepted.
- (x) **Earnest Money Deposit (EMD)**: A refundable amount of Rs. 50, 000/- (Rs. Fifty Thousand Only) as earnest money deposit (EMD) in the shape of DD from a scheduled bank in India (valid for a minimum period of 3 months from the date of submission of tender) should accompany the bid documents. The DD drawn in favor of "The Director, IGIMS, Patna" payable at Patna (Bihar) should accompany the bid documents. The EMD should be kept in a separate sealed envelope, should be marked clearly and put in the outer envelope that contains the technical and financial bid envelopes. Failure to deposit Earnest Money will lead to rejection of tender. In the event of the awardees bidder backing out, EMD of that bidder will be forfeited.
- (xi) **Samples of each quoted items** are to be made available for technical evaluation attached with technical bid for evaluation.
- (xii) **PAYMENT PROVISIONS**: Payment will be made within 30 days from receipt and acceptance of materials at destination against submission of bill & receipted challan (in triplicate) with stock entry details..
- (xiii) **The period of rate Contract is valid up to March 2023.**

The quotation should be accompanied by signed & sealed copy of Price Bid: MARKED AS COVER B: Price BID :

The two separately sealed covers {**Technical bid (Cover "A") and Price Bid (Cover "B")**} shall be placed together inside another cover which shall be sealed and super scribed as "**TENDER FOR RATE CONTRACT for the supply of IT Equipments under National Tele Mental Health program**" and addressed to "The Director, Indira Gandhi Institute of

Medical Sciences, Sheikhpura, Patna – 800014 (Bihar)” will be received up to **06/ 10/2022** on or before **4 .00 P.M.** to
The Director, Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna – 800014 (Bihar)

Format for Financial Bid

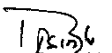
(To be submitted on the letterhead of the company / firm)

SN	Description of Items	Brand/ Make	Unit	Unit Rate	Taxes (GST)	Unit Rate with taxes
A	B	C	D	E	F	(E+F)
1.	Laptop; Qty. 02 15 11 th Gen or equivalent 2.2 GHz Speed, Dual-core, 8 GB DDR4 RAM, 500 GB SSD 500 GB HDD, 14" monitor, WI-FI. Ethernet Port, Bluetooth, 3 or more USB ports, 1 HDMI, External Mouse, In-built microphones and speakers. 5 years onsite warranty Original Windows 10 Pro License		02			
2.	Desktop; Qty. 12 All-in-One configuration 15 11 th Gen or equivalent 2.2 GHz Speed, Dual-core, 8 GB DDR4 RAM, 500 GB SSD 500 GB HDD SATA 7200 rpm. 21" monitor, WI-FI, Ethernet Port, Bluetooth, 4 or more USB ports, 1 HDMI, Mouse & keyboard, In-built microphones and speakers. 5 years onsite warranty Original Windows 10 Pro License		12			
3.	Headset; Qty. 20 Wired Over Ear Headset with adjustable Directional Mic Compatible with Windows desktop/laptop and phones		20			
4.	Printer Qty. 02 LaserJet/Ink Tank Multi-Function (Print, Scan, Copy). Scanner type- Flatbed Printer Output-Black & White; Connectivity Wireless, USB, Ethernet; Operating System: Windows: 10 and 8 (32-bit, 64-bit), Mac.		02			

	Android, and iOS Pages per minute at least 20 pages: Page size supported A4, A5, B5, envelopes, postcards. Duplex printing, Duplex scanning; Print resolution: More than 200 DPI, Up to 600 x 600 DPI, 5-year warranty.					
5.	Router Qty. 05 Dual Band Wireless, WI-FI Speed Up to 866 Mbps/5 GHz+300 Mbps/2.4 GHz, MU-MIMO 4 ports 10/100Mbps LAN and 1 port 10/100Mbps WAN Guest Access		05			
6.	UPS Qty. 01 Sine-wave Online UPS with 2 hour backup for entire network (desktops, router, printer, phones). Capacity: 10 KVA		01			
7.	IP Phone Qty. 15 IP phones to be used by both TMCs and MHPS to support the IVR calls through the internet.		15			
8.	Internet Connectivity Business-class Leased Line broadband of at least 100 Mbps (1:1)					

- The Institute reserves the right to accept in part or in full or reject any or more Tender/offer without assigning any reasons or cancel the tendering process and reject all Tender at any time prior to award of contract, without accepting any liability, whatsoever.
- L1 shall be decided on lowest total amount including taxes.
- All disputes shall be subject to Patna (Bihar) Jurisdiction only.

(Urgent Short Quotation Notice No.: 14/ 2022 – 2023 / IGIMS / Store).


Director,
I.G.I.M.S. – Patna

