



Office of the Director
INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES,

SHEIKHPURA, PATNA-14.

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Urgent Short Quotation Notice No- 22 / 2023-2024 / IGIMS / Store

URGENT SHORT QUOTATION NOTICE

Supply of Surgical Consumables

Scaled quotations in two Bid System (Technical and Price) are invited for manufacturers or their authorized dealer for the supply of Surgical Consumables for all Surgical Unit.

The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise. The Director, Indira Gandhi Institute of Medical Sciences, Patna reserves the right to select the item (in single or multiple units) or to reject any quotation wholly or partly without assigning any reason. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected.

Specification & Technical Details

S. No.	Schedule of the requirements & other details	Pack / Size	Quantity	Compliance by the Bidder Make/Brand
1.	Absorbent Cotton 400 gm		5,000 pcs	
2.	Starch Free GauZE Than, Size: -90 cm x 18 cm		5,000 pcs	
3.	Injecta Solution (5 Ltr)		500 jar	
4.	Formalin Solution (5 Ltr)		250 jar	
5.	Sodalime (Pink) 5 Ltr		50 jar	
6.	Sodalime (Dragger) 5 Ltr		40 Jar	
7.	Conical Tube		1000 pcs	
8.	Ultra sound jelly 5 kg		1000 jar	
9.	Renal Biopsy Gun 16G, 18G		2000 each	
10.	Single lumen Femoral Catheter		5000 pcs	
11.	Double lumen Femoral Catheter		5000 pcs	
12.	Electronic weighing scale.		180 pcs	
13.	Stethoscope (Diamond, Life or equivalent)		250 pcs	
14.	B.P Instrument (Diamond, Life or equivalent)		200 pcs	
15.	Citric Acid		100 ltr	
16.	Leucoplasts		100 jar	
17.	Stat Scissor (Small)& (Big)		100 pcs	
18.	Curve Scissor (Small) & (Big)		100 pcs	
19.	Tooth Forceps (Thumb)		100 pcs	
20.	Plain Forceps (Thumb)		100 pcs	
21.	Nebulizer Machine		100 pcs	
22.	Kidney Tray		100 pcs	
23.	Bowl Small Size		100 pcs	
24.	Thermometer (Manual)		300 pcs	
25.	O.T. Tray (All size)		100 pcs	
26.	Weight Machine (Manual)		100 pcs	
27.	O2 Flow meter		2000 pcs	
28.	Surgeon Apron (Plastic Synthetic)		100 pcs	
29.	Surgical disposable Gown		100 pcs	
30.	S.S Cidex Tray (all Size)		150 pcs	
31.	S.S Drum (all sizes)		250 pcs	
32.	Surgical Gloves size 6 ½ inches. B.I.S specification Gloves, Surgical Rubber, made of		80,000 pair	

	Hypoallergenic Latex, 100% Electronically tested sterilized by Gamma Irradiation / ETO IS No:13422-92		
33.	Surgical Gloves size 7 inches. B.I.S specification Gloves, Surgical Rubber, made of Hypoallergenic Latex, 100% Electronically tested sterilized by Gamma Irradiation / ETO IS No:13422-92		1,00,000 pair
34.	Surgical Gloves size 7 ½ inches. B.I.S specification Gloves, Surgical Rubber, made of Hypoallergenic Latex, 100% Electronically tested sterilized by Gamma Irradiation / ETO IS No:13422-92		1,00,000 pair
35.	Syringe with needle 2 ml (Dispovan, B. Brun or Equivalent)		100000 ps
36.	Syringe with needle 5 ml (Dispovan, B. Brun or Equivalent)		100000 ps
37.	Syringe with needle 10 ml (Dispovan, B. Brun or Equivalent)		100000 ps
38.	Syringe with needle 20 ml (Dispovan, B. Brun or Equivalent)		50000 ps
39.	Syringe with needle 25 ml (Dispovan, B. Brun or Equivalent)		10000 ps
40.	Syringe with needle 50 ml (Dispovan, B. Brun or Equivalent)		10000 ps
Remarks: The quantity shown against each item is tentative. It may be varied (Increase/Decrease) as per demand of the institute at the time of placing order. Further, the items will not be purchased in one lot. It will be purchased as and when required during the validity period.			

Interested bidders are requested to quote their most competitive prices and submit sealed quotation bearing this tender reference and submit on **05 / 04 /2024** or before **4:00 PM.** at the office of “The Director, Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna – 800014 (Bihar) through speed/Reg. Post / Courier services only. Any bids received after **4:00 P.M.** on **05 / 04 /2024** shall not be considered.

The Technical Bids will be opened on **08 / 04 /2024** at **3:00 PM.** at Conference Hall, Administrative Block (ground floor) of the Institute. The bidders or their authorized representatives may also be present during the opening of the Technical Bid, if they desire so, at their own expenses. The date & time for opening of Financial Bids will be informed later on to the technically qualified bidders.

The quotation should be accompanied by attested copies of the following: MARKED AS COVER A: TECHNICALBID

(i) **Average Annual Turnover:** of the bidder in the last three financial years 2020-2021, 2021 -2022 & 2022-2023 shall not be less than Rs 50 Lakhs. Annual turnover statement from sales of items for the last three financial years 2020-2021, 2021 -2022 & 2022-2023 certified by the Auditor/Chartered Accountant should be submitted.

(ii) **Authorization certificate issued by the manufacturer, if in case of dealer.**

(iii) **EXECUTION OF SIMILAR CONTRACTS :** Details of supplies (Quoted items) made during the past 3 financial years 2020-2021, 2021 -2022 & 2022-2023 with summary of Purchase orders (minimum 3) for the quoted items to Govt. Institutions/ Govt. PSUs.

(iv) **GST REGISTRATION NUMBER:** Attested/notarized photocopy of GST Registration number must be submitted with the Bid document.

(v) **Permanent Account Number:** Attested/notarized photocopy of PAN Card of the Bidder issued by Income Tax Department need to be submitted.

(vi) **NON-CONVICTION CERTIFICATE & BLACKLISTING :** Attested/notarized copy of Non-conviction Certificate issued by the Competent Authority of the concerned state certifying that the firm has not been convicted in the last three years i.e. 2019-2020, 2020-2021 & 2021 -2022.

(vii) **ROAD PERMITS/WAY BILLS:** Tender Inviting Authority will not take any responsibility for supplying Road Permits/Way bills. It will be the responsibility of supplier to arrange for Road Permits for dispatch of consignments to Bihar.

(viii) **FIRM DELIVERY SCHEDULE & SUPPLY CONDITIONS & PENALTIES:** Supply shall commence within 30 days from the date of order.

In case there is delay in delivery beyond the stipulated period as mentioned in the purchase order, there shall be penal deduction @ 1 % of the value of delayed goods per day of delay or part thereof subject to a maximum of 10 % of the total order value.

Once the maximum price reduction is reached, termination of the contract may be considered. Non- performance of the contract provisions shall make the successful bidder liable to be disqualified to participate in any tender for the next 3 years, in addition to forfeiture of Security Deposit.

(ix) **Tender Cost:** A Demand draft of ₹2,500/- (Rupees: Two Thousand Five Hundred only) towards non-refundable tender fee, drawn in favor of “The Director, IGIMS, Patna” payable at Patna (Bihar) should accompany the Technical bid documents. In the absence of tender cost, the tender will not be accepted.

(x) **Earnest Money Deposit (EMD):** A refundable amount of ₹50, 000/- (Rs. Fifty Thousand Only) as earnest money deposit (EMD) in the shape of DD from a scheduled bank in India (valid for a minimum period of 3 months from the date of submission of tender) should accompany the bid documents. The DD drawn in favor of “The Director, IGIMS, Patna” payable at Patna (Bihar) should accompany the bid documents. The EMD should be kept in a separate sealed envelope, should be marked clearly and put in the outer

envelope that contains the technical and financial bid envelopes. Failure to deposit Earnest Money will lead to rejection of tender. In the event of the awardees bidder backing out, EMD of that bidder will be forfeited.

(i) **PAYMENT PROVISIONS:** Payment will be made within 30 days from receipt and acceptance of materials at destination against submission of bill & receipted challan (in triplicate) with stock entry details.

(ii) **Samples of one pair of each quoted items** are to be made available for sample verification at the time of technical evaluation attached with technical bid for evaluation..

The quotation should be accompanied by signed & sealed copy of Price Bid: MARKED AS COVER B: Price BID:

The two separately sealed covers {**Technical bid (Cover “A”) and Price Bid (Cover “B”)**} shall be placed together inside another cover which shall be sealed and super scribed as **“Supply of Surgical Consumables for all Surgical Unit”** and addressed to **“The Director, Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna – 800014 (Bihar)”** will be received up to **05 / 04 /2024** on or before **4 .00 P.M.** to The Director, Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna – 800014 (Bihar)

Format for Financial Bid

(To be submitted on the letter head of the company / firm)

SN	Description of Items	Brand/ Make	Unit	Unit Rate	Taxes (GST)	Unit Rate with taxes
A	B	C	D	E	F	(E+F)
1.						
2.						
3.						

- The Institute reserves the right to accept in part or in full or reject any or more Tender/offer without assigning any reasons or cancel , the tendering process and reject all Tender at any time prior to award of contract, without accepting any liability, whatsoever.
- L1 shall be decided on lowest total amount including taxes.
- All disputes shall be subject to Patna (Bihar) Jurisdiction only.

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Sd/-
Director,
I.G.I.M.S. – Patna