

Notice Inviting Tender



For Quality Assurance of the X-Ray Machine and other Radiation equipments installed

At

Indira Gandhi Institute of Medical Sciences - Patna

Tender No. 12 / 2024-25 / IGIMS / Store

Last Date of submission: 04 / 11 / 2024 up to 4 P.M.



INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES,

SHEIKHPURA, PATNA – 800 014 (Bihar, India)

Tel.: 0612 – 2297631, 2297099; Fax: 0612 – 2297225; Website: www.igims.org;

E-Mail: director@igims.org / bme@igims.org / storeofficer@igims.org

**INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCE,
SHEIKHPURA, PATNA-800014**

IMPORTANT DATES

1.	Name & address of advertiser	:	Director, IGIMS, Sheikhpura, Patna-800014 (Bihar)
2.	Date of issue of Tender Notice	:	25 / 09 / 2024
3.	Date of Pre- Bid Meeting	:	08 / 10 / 2024
4.	Last date, time and place for submission of hard copy of the Technical bid along with EMD & Tender Document Fee at Director's office, I.G.I.M.S., Patna by Speed / Registered post / Courier only	:	04 / 11 / 2024 up to 16.00 Hours , at Director IGIMS, Patna-800014 (Bihar)
5.	Date, Time and Place of opening of Techno Commercial bid Only.	:	05 / 11 / 2024 at 15.00 hours at IGIMS, Patna -800014 (Bihar)
6.	Date, Time and Place of opening of price bid	:	Date & Time will be communicated later on subsequent to acceptance of techno-commercial bid.

Background:

Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna - 800 014 is the premiere medical institute of the state of Bihar - established by the act of Assembly and functioning under Department of Health, Government of Bihar. Various facilities are being developed at this Institute to cater to needs of patients belonging to the state of Bihar and neighbouring states.

Indira Gandhi Institute of Medical Sciences, Patna (IGIMS) invites tender **For Quality Assurance of the X-Ray Machine and other Radiation equipments installed** as per eligibility criteria given in the Annexure attached to the Tender form. All offers should be made in English and should be written in both figures and words. Tender forms can be downloaded from the Institute website (<http://www.igims.org>) of the Institute.

The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise. The Director, Indira Gandhi Institute of Medical Sciences, Patna reserves the right to select the item (in single or multiple units) or to reject any quotation wholly or partly without assigning any reason. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected.

Terms and Conditions:

1. Each tenderer must submit the quotations in sealed envelopes marked with Tender No on the envelope. The tender will contain the Bank Draft of EMD, all the details of parts/items required and services offered, terms & conditions, eligibility criteria, specification, staff strength experience certificate etc., and a self-evaluation of eligibility in the prescribed sheet and the price offered. Each tender must be accompanied by a Demand Draft only, drawn in favour of "The Director, IGIMS, Patna" payable at Patna (Bihar) on any schedule bank as Earnest Money. Tenders received late will not be considered.
2. The quality assurance of each machine / equipments will be done once in every two years commencing from the date of quality assurance or as specified / informed in the approval letter.
3. The quality assurance will be done as strictly as per the AERB and accreditation from NABL prescribes norms and guidelines, at the approved rates only.
4. The quality Assurance will be done by only the AERB and accreditation from NABL authorized quality Assurance person and not by their representative / assistant or franchising agency.
5. The entire the job shall be attended on site only.
6. If the equipment covered under the contract is taken out of the premises of the hospital for any test, it shall be under full responsibility till the same is returned to the concerned department in satisfactory working conditions. The equipments / items may be taken out only with the written permission of the concerned Head of the Department and information of Director, IGIMS, Patna against a gate pass.
7. The spare / parts / equipments / kit required for carrying out the quality assurance to these machine and during the course of contract period will be arranged by the tenderer himself.
8. The validity of the all quality assurance of various equipments / machine shall be two year from the date of satisfactory completion.
9. The quality assurance will be done on mutually agreed date of the concerned department and with minimum hampering of the hospital work.
10. No alteration / modification of any type are allowed in any X-ray machine / equipment. Any deficiency in the machine/equipment will be brought to the notice of the hospital authorities. Such deficiencies will be dealt with / by the service engineer of the concerned machine / equipment.
11. The quality Assurance personnel should be AERB and accreditation from NABL certified/accredited. The photocopy of the same to be attached with the tender documents. The representative of the firm should bring their Identity Cards while attending to the job of the equipment in hospital/department.
12. The quality Assurance report will be submitted within seven days to Quality Assurance testing after signature of concerned Head of department.
13. A certificate of three years of satisfactory completion report duly certify that the contractor has completed three years of experience successfully and shall produce documentary evidence to this effect from any recognized Hospital of Government / Semi Govt. Organizations. Any submission of forged documents / experience certificate not be accepted and punitive action will be initiated as deem fit.
14. **Earnest Money Deposit (EMD):** A refundable amount of Rs. 50, 000/- (Rs. Fifty Thousand Only) as earnest money deposit (EMD) in the shape of DD from a scheduled bank in India (valid for a minimum period of 3 months

from the date of submission of tender) should accompany the bid documents. The DD drawn in favour of “The Director, IGIMS, Patna” payable at Patna (Bihar) should accompany the bid documents. The EMD should be kept in a separate sealed envelope, should be marked clearly and put in the outer envelope that contains the technical and financial bid envelopes. The bidders should enclose a pre-receipted bill for the EMD to enable us to return the EMD of unsuccessful bidders. Failure to deposit Earnest Money will lead to rejection of tender. The bidders should submit separate EMD. In the event of the awardees bidder backing out, EMD of that bidder will be forfeited.

15. The technical and financial bids should be quoted separately and put in different sealed envelopes marked “**Technical bid**” or “**Financial bid**” as applicable. These separate bids envelopes are to be put in an outer envelope which should also be sealed.
16. The Vendors who have earlier supplied the listed items to reputed Govt. / Pvt. Institutions / Organizations and other Medical / Scientific Institute of National Repute may only tender. The details of such institutions and the cost with name of items may also be supplied with the bids.
17. The technical and financial bids should be submitted in original. The financial bid should include the cost of items and its accessories. If there is any separate cost for assemblers, transportation etc. that should also be quoted.
18. The printed literature and catalogue/brochure giving full technical details should be included with the technical bid to verify the specifications quoted in the tender. The bidders should submit copies of suitable documents in support of their reputation, credentials and past performance.
19. The rates should be quoted in figures (typed or printed) and cutting should be avoided. The final amount should be in figures as well as in words. If there are cuttings, they should be duly initialed, failing which the bids are liable to be rejected.
20. Any bids received after 4:00 P.M. on 04 / 11 / 2024 shall not be considered
21. The Technical Bids will be opened on 05 / 11 / 2024 at 03:00 P.M. The date & time for opening of Financial Bids will be informed later on to the technically qualified bidders.
22. The quantity shown against the item is approximate and may vary (increase of decrease) as per demand of the Institute at the time of placing order.
23. All tender documents should have to be sent through courier, speed post or registered post only. All tender documents received after the specified date and time shall not be considered.

The postal address for submitting the tenders is:

**The Director,
Indira Gandhi Institute of Medical Sciences,
Patna – 800 014 (Bihar)**

24. In the event of any dispute or difference(s) between the vendee Institute (IGIMS, Patna) and the vendor(s) arising out of non-supply of material or supplies not found according to specifications or any other cause whatsoever relating to the supply or purchase order before or after the supply has been executed, shall be referred to “The Director, IGIMS, Patna”, who may decide the matter himself or may appoint arbitrator(s) under the arbitration and conciliation Act, 1996. The decision of the arbitrator shall be final and binding on both the parties.
25. The place of arbitration and the language to be used in arbitral proceedings shall be decided by the arbitrator.
26. All disputes shall be subject to Patna (Bihar) Jurisdiction only.
27. All tenders in which any of the prescribed conditions is not fulfilled or any condition is put forth by the tenderer shall be summarily rejected.
28. IGIMS, Patna reserves the right to cancel the tender at any point of time without assigning any reason.
29. The bidders or their authorized representatives may also be present during the opening of the Technical Bid, if they desire so, at their own expenses.

Note: Price bids of only those bidders will be opened whose technical bids are found suitable by the committee appointed for the purpose. Date and time of opening of price bids will be decided after technical bids have been evaluated by the committee. Information in this regard will be intimated to the technically qualified bidders. In exceptional situation, an authorized committee may negotiate price with the qualified bidder quoting the lowest price before awarding the contract.

- 30. Tender Cost:**
A Demand draft of Rs. 2,500/-(Rupees Two Thousand Five Hundred only) towards non-refundable tender fee, drawn in favor of “The Director, IGIMS, Patna” payable at Patna (Bihar) should accompany the Technical bid documents. In the absence of tender cost, the tender will not be accepted.
- 31.** The quantity shown against each item is approximate and may vary as per demand of the Institute at the time of placement of order.
- 32. Prices:**
- a. The Prices quoted should be inclusive of all taxes or duties, packing, forwarding, freight, insurance, delivery and commissioning etc. at destination site (IGIMS, Patna). The rates shall be firm and final. Nothing extra shall be paid on any account. In the price bid/financial bid, the vendor should clearly mention the final price breakup i.e. Ex-work price/FCA price, FOB price, CIP/CIF price & FOR IGIMS, Patna Campus price, as applicable in their bid.
- 33. Validity:**
- The bid should be valid for acceptance up to a period of 180 Days. The Bidders should be ready to extend the validity, if required without any additional financial implications.
- 34. Terms of Payment:** Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per terms & conditions of contract in the following manner.
- a. The payment for quality assurance for these machine/equipments will be released after satisfactory completion of the work and production of certificate from AERB and original satisfactory completion certificate to be produced from the concerned Head of the department. No advance payment will be made in any circumstances.
- b. The contract will be valid for a period of two year from the award of the work order for AMC and it can be extended for next one year on mutual understanding of both parties, subject to the revival of performance on yearly basis. The rates quoted should also cover the maintenance of all parts & visit required. The rates quoted will remain in force for the full period of the contract. No revision of rate on any account shall be entertained during the contract period. It will be open to IGIMS, Patna to extend the term of the agreement on the same terms and condition for a further period up to one year, if necessary, after reviewing the performance.
- c. The tenderer should raise and submit their bill within six months from the date of completion of respective contract. Late submission of bills without any valid reason will not be processed for payment.
- 35. Tender expenses and documents:** All costs incurred by the bidder in the preparation of the tender shall be at the entire expense of the bidder.
- 36. Tender Evaluation Criteria:** The technical bids will be opened and evaluated by a duly constituted committee. After evaluation of the technical bid, the financial bid for only those offers which have qualified in the evaluation of technical bid will be opened.
- 37.** The IGIMS, Patna reserves the right to cancel the tender at any stage (point of time) without assigning any reason.
- 38.** Bidders should go through the tender terms, conditions and specifications carefully and fill in the attached compliance statement accurately and unambiguously. They should ensure that all the required documents are furnished along with the bid.
- 39. Risk Purchase & Recovery of sums due:**
- a. Failure or delay in supply of any or all items as per Requisition / Purchase Order, Specification or Brand prescribed in the tender, shall be treated as 'non compliance' or 'breach of contract' and the order in part or full be arranged from alternative source(s) at the discretion of the hospital authority and the difference in price has to be recovered from the tenderer as mentioned elsewhere.
- b. The amount will be recovered from any of his subsequent / pending bills or security Deposit.
- c. In case the sum of the above is insufficient to cover the full amount recoverable, the contractor shall pay to the purchaser, on demand the remaining balance due.
- 40. Communication of Acceptance:** IGIMS, Patna reserves all right to reject any tender including of those tenderers who fails to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Institute in this regard will be final and binding.
- 41. Insolvency etc.:** In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for

winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified IGIMS, Patna shall have the power to terminate the contract without any prior notice.

- 42. Force Majeure:** If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, exception, or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 10 days from the date of occurrence thereof, neither party shall be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance and deliveries have been so resumed or not shall be final and conclusive.

Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 30 days, IGIMS, Patna party may, at least option to terminate the contract.

- 43. Breach of Terms and Conditions:** In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the contract without assigning any reasons thereof and nothing will be payable by IGIMS, Patna. In that event the security deposit shall also stand forfeited.

- 44. Subletting of contract:** The firm shall not assign or sublet the contract or any part of it to any other person or party without having first obtained permission in writing of IGIMS, Patna, which will be at liberty to refuse if thinks fit. The tender is not transferable.

- 45. Right to call upon information regarding status of contract:** The IGIMS, Patna will have the right to call upon information regarding status of contract at any point of time.

- 46. Arbitration:**
If any difference arises concerning this agreement, its interpretation on payment to be made there under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the Director, IGIMS, Patna to settle the dispute by Sole Arbitrator. Sole arbitrator will be appointed by the Director, IGIMS, Patna. The provision of Arbitration and Conciliation Act, 1996 and the rule framed there under and in force shall be applicable to such proceedings.

- 47. Legal Jurisdiction:**

The agreement shall be deemed to have been concluded in Patna (Bihar) and all obligations hereunder shall be deemed to be located at Patna, Bihar and Court within Patna, Bihar will have Jurisdiction to the exclusion of other courts.

- 48. Quantity:**

This is rate contract; hence quantity shown in the tender documents is tentative. It may be varied (Increase/Decrease) as per demand of the institute at the time of placing order. Further, the items will not be purchased in one lot. It will be purchased as and when required during the validity period.

- 49. The period of rate Contract is for Two year which may be extended for another one year with mutual concerns.**

- 50.** False declaration will be in breach of the code of integrity under Rule 175 (1) (i) (b) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other action as may be permissible under law.

- 51. The Institute reserves the right to accept in part or in full or reject any or more Tender/offer without assigning any reasons or cancel the tendering process and reject all Tender at any time prior to award of contract, without accepting any liability, whatsoever.**

- 52. L1 shall be decided on lowest total amount including taxes.**

Sd/-
Director,
I.G.I.M.S. – Patna.

BID PARTICULARS

1. Name of the Supplier :

2. Address of the Supplier :

3. Availability of demonstration of equipment / Item : Yes / No

4. Tender cost enclosed: : Yes/No if yes

D. D. No. _____ Bank _____ Amount _____

5. EMD enclosed : Yes / No if (Yes)

D. D. No. _____ Bank _____

6. Name and address of the Officer/contact person to whom all references shall be made regarding this tender enquiry.

Name :

Address :

Telephone No. :

Fax No. :

Mobile No :

E-Mail :

Web :

ELIGIBILITY CRITERIA
INDIRA GANDHI INSTITUTE FOF MEDICAL SCIENCES,
SHEIKHPURA, PATNA (BIHAR)

Ref: - Tender Notice No.:

S. NO.	Check list of documents/ Undertakings?	Self Evaluation by Tenderer
1	Name & Address of the Tenderer/ Concern	
2	Name and address of service centre nearby Patna	
3	Details of the Earnest Money Deposit (EMD) worth as per Chapter-I.	
4	Details of the cost of the Tender documents worth Rs. 2500/- (Rs. Two Thousand five hundred only)	
5	Whether each page of NIT and its annexure have been signed and stamped	
6	The Tenderer shall have at least three years of same job experience for the quality assurance of the equipment for which he is submitting the tender, and should enclosed documentary evidence to this effect from any recognized Hospital/Department/Government/Semi Govt. Organization.	
7	The Tenderer shall produce GST registration certificate & ITCC (PAN NO.) from the concerned authority and copy of latest return (to be enclosed)	
8	Preference will be given to the firm registered with AERB and accreditation from NABL & Govt...Agencies for particular service and they are exempted from EMD. They shall produce its certificate and the period of its validity.	
9	Preference will be given to authorized service agent of the AERB and accreditation from NABL in order to have reliable service. (Copy of the valid authorization certificate to be enclosed).	
10	The Tenderer should have qualified technical personnel to handle the Quality Assurance of equipments and shall provide a list of Technical personeel with the copy of Identity Cards, who will be deputed for the job, clearly mentioning their technical qualification and experience.	
11	Satisfactory performance of Maintenance service/repair in the hospital in the past (for tenderer who have been Maintenance service/repair jobs in the past in this hospital) it will also be taken into consideration while allotment of tender.	

To, **The Director,
I.G.I.M.S.,
Patna (Bihar) - 800014**

**Contract for the Quality Assurance of the X-Ray Machine and other Radiation Equipment installed in
IGIMS, Patna**

Sir,

With reference to your Tender Notice No.: _____ on the subject mentioned above, the undersigned have read the terms and conditions of the tender and quote the rates as under:-

Sl. No.	Details of Equipments	Qty.	Rate Quoted (Each Items on per annum basis)	GST	Amount with GST
01.	Computed Tomography	03			
02.	Radiography (Fixed)	03			
03.	Radiography & Fluoroscopy (Fixed)	02			
04.	Interventional Radiology	02			
05.	Ortho pan tomography (OPG)	02			
06.	C-Arm	10			
07.	Radiography (Mobile)	10			
08.	Mammography	01			
09.	Dental (Intra Oral)	01			

- ❖ Rates shall be quoted against each on per annum basis item on this form or on the letterhead of the firm by typing only and submitted, no overwriting and fluid will be accepted.
- ❖ Cover containing the tenders shall be super scribed as “CONTRACT FOR QUALITY ASSURANCE OF HOSPITAL EQUIPMENTS”.

Sd/-
Director,
IGIMS, Patna

Note:

- **This is rate contract; hence quantity shown in the tender documents is tentative. It may be varied (Increase/Decrease) as per demand of the institute at the time of placing order. Further, the items will not be purchased in one lot. It will be purchased as and when required during the validity period.**
- **The Institute reserves the right to accept in part or in full or reject any or more Tender/offer without assigning any reasons or cancel the tendering process and reject all Tender at any time prior to award of contract, without accepting any liability, whatsoever.**

Declaration by the Bidder:

1. I/We have downloaded the tender from the internet site and I/We have not tampered / modified the tender documents in any manner. In case the same is found tampered/ modified, I/We understand that my/our offer shall be summarily rejected and I/We are liable to be banned from doing business with IGIMS, Patna and/or prosecuted as per laws.
2. I/We have read and fully understood all the terms and conditions contained in Tender document regarding terms & conditions of the contract& rules and I/we agree to abide them.
3. The bidder should not have been blacklisted before at any government organization
4. No other charges would be payable by Client and there would be no increase in rates during the Contract period.

Place.....

(Signature of Bidder with seal)

Date.....

Name :

Seal: Address